

# **Hamilton Township Board of Education**



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## **HAMILTON TOWNSHIP SCHOOL DISTRICT**

### **DISTRICT GOALS**

**2017-2018**

**District Goal #1:      Whole Student Growth**

It is the goal of the Hamilton Township School District to ensure a learning environment that enables growth academically, socially, emotionally, behaviorally and physically and prepares students to be healthy, productive citizens in a Future Ready world.

**District Goal #2:      Positive and Productive School Climate & Culture**

It is the goal of the Hamilton Township School District to improve interaction between all district stakeholders to enhance school climate and culture.

**District Goal #3:      Innovating Parent and Community Engagement**

It is the goal of the Hamilton Township School District to meet the community where they are in order to increase parent and community engagement through innovative initiatives.

**District Goal #4:      Finance**

It is the goal of the Hamilton Township School District to ensure we develop a culture of continuous improvement of maximizing resources to provide the best services possible to the Hamilton Township School District Community.

**Hamilton Township Public Schools  
Mays Landing, New Jersey**

**Agenda for Regular Meeting  
June 25, 2018**

**Location: Davies School Library**

**Time: 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)**

- |   |                    |
|---|--------------------|
| <b>I. Call to Order – Anne-Marie Fala, Business Administrator</b> | <b><u>Page</u></b> |
| <b>II. Roll Call</b>  |                    |
| <b>III. Executive Session</b>                                     |                    |

**Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:**

- **CSA Evaluation**
- **Personal Matters**

**Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.**

**Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately \_\_\_\_\_ minutes.**

**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**

#### **IV. Flag Salute**

#### **V. Notice of Advertisement of Meeting**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City, the Atlantic County Record, The Current of Mays Landing and notices posted at the Township Clerk's Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

#### **VI. Moment of silence for private reflection**

#### **VII. Approval of Minutes**

##### **Action**

1. Motion to approve the regular and executive session minutes of the meeting of May 21, 2018 (attachment Minutes-1).

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

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#### **VIII. Correspondence**

- XI. Receive comments from the public on tonight's agenda items in accordance with the Board's policy on participation at Board meeting

#### **X. Board Member Comments**

## **XI. Superintendent/Staff Reports**

### **A. Information Items**

#### **1. Dates to Remember**

- July 4, 2018 – Schools Closed - Holiday
- July 30, 2018 – Board of Education Meeting – 6:00 p.m. (Executive Session) – 7:00 p.m. (Public Session)

<b>FYI</b>	<b>B. Student Discipline Reports for the month of May, 2018 (attachment XI-B)</b>	<b>54</b>
<b>FYI</b>	<b>C. Registration/Transfer Statistics for the months of April and May, 2018 (attachment XI-C).</b>	<b>102</b>
<b>FYI</b>	<b>D. Enrollment for the month of May, 2018 (attachment XI-D)</b>	<b>103</b>
<b>FYI</b>	<b>E. Academic Achievement Lists for the 3<sup>rd</sup> Trimester Grades 2 through 5 (attachment XI-E)</b>	<b>104</b>

#### **FYI F. *Presentation:***

**Pre-School Update Presentation**  
*Given by: Colleen Bretones*  
**Supervisor of Early Childhood Education**

#### **FYI G. *Presentation:***

**Mental Health Initiative Update**  
*Given by: Jeff Wellington*  
**Supervisor of Special Projects**

#### **FYI H. *Presentation:***

**Bond Referendum Finance**  
*Given by: Tony Solimine, Esquire*  
**McManimon, Scotland & Baumann, L.L.C.**

## **XII. Committees and Recommendations**

- A. Instruction Committee (Curriculum and Policy):**  
**Chairperson: Ms. Erickson**

- Action**                      1. Motion to adopt the attached curriculum for all three schools for the 2018-2019 school year (attachment Instruction-1). 113  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action**                      2. Motion to approve payment to the following certificated staff members to facilitate the Title One Parent Engagement Workshop (professional development) scheduled for May 23, 2018 (not to exceed 2.5 hours each) and to be paid at the hourly rate of \$31.15 an hour as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through ESSA Title One Funds.
- Rachel Scott – Davies School (previously approved on 5-21-18 as Rachel Robinson)
  - Virginia Dzialo – Davies School
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action**                      3. Motion to approve the Hamilton Township District NJQSAC Improvement Plan (attachment Instruction-3). 114  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action**                      4. Motion to approve Grade Level, Department & House Chairpersons and Content Coordinators for the 2018-2019 school year (attachment Instruction-4). 121  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- |               |   |            |
|---------------|---|------------|
| <b>Action</b> | <b>5. Motion to approve staff members to complete Curriculum Instruction &amp; Program Development at the hourly rate of \$39.00 during the summer (July &amp; August) of 2018 (staff have been assigned various hours based on need and no one has been assigned more than a total of 40 hours; therefore, no one should exceed 40 hours for all areas of development combined). This rate is the identified rate for Curriculum Development in the 2016 – 2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds (attachment Instruction-5).<br/>Motion_____Second_____Vote_____</b> | <b>122</b> |
| <b>Action</b> | <b>6. Motion to approve staff members to participate in Professional Development Workshops during the summer of 2018 ((as indicated on attachment; not to exceed 40 hours each) and to be paid at the hourly rate of \$24.51 as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds and proposed ESSA for FY2019 (attachment-Instruction-6).<br/>Motion_____Second_____Vote_____</b>  | <b>124</b> |
| <b>Action</b> | <b>7. Motion to approve staff members to participate in Professional Development Workshops during the summer of 2018, not to exceed 40 hours each and to be paid at the hourly rate of \$15.00. This is funded through local funds (attachment Instruction-7).<br/>Motion_____Second_____Vote_____</b>  | <b>126</b> |
| <b>Action</b> | <b>8. Motion to approve to pay certificated staff members for providing Professional Development, not to exceed a total of 40 hours each and to be paid at the hourly rate of \$26.00 an hour for presenting and \$31.15 for preparation, as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association (attachment Instruction-8).<br/>Motion_____Second_____Vote_____</b>  | <b>128</b> |

**Action**                      9. Motion to approve to adopt "Link-It" a Data Warehousing, Assessment Solutions and Analytics Platform for implementation in grades K-8 in the 2018-2019 school year.  
    Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**B. Finance Committee - Chairperson: Mrs. Barr**

**Action**                      1. Motion to approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of May, 2018. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of May, 2018 (attachment Finance-1).  
    Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_                      129

**Action**                      2. Motion to approve the Board Secretary's Report for the period ending May 31, 2018. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of May 31, 2018 and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A 16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (attachment Finance-2).  
    Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_                      144

**FYI**                          3. Interest Income for the month of May, 2018 (attachment Finance-3)                      182

**FYI**                          4. Receipts for the month of May, 2018 (attachment Finance-4)                      183

**FYI**                          5. Refunds for the month of May, 2018 (attachment Finance-5)                      190

**FYI**                          6. Capital Reserve Interest for the month of May, 2018 (attachment Finance-6)                      192

**FYI**                          7. Rental Income for the month of May, 2018 (attachment Finance-7)-                      193



- FYI**                      8. Miscellaneous Revenue for the month of May, 2018                      194  
(attachment Finance-8)
- FYI**                      9. The monthly Budget Summary Report for the                      195  
month of May, 2018, has been filed by the Board  
Secretary with the Hamilton Township Board of  
Education (attachment Finance-9).
- Action**                      10. Motion to approve budget transfers in the amount of                      224  
\$741,986.76 (attachment Finance-10).  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action**                      11. Motion to accept the Superintendent's and Board  
Secretary's certification that they have reviewed all  
bills and purchase orders which are listed on the bill  
list, and hereby certify to the Board of Education that  
all purchase orders are sufficiently encumbered to  
cover the submitted bills, and further that all goods  
and services have been previously received.  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- FYI**                      12. Purchase orders issued for services, supplies                      226  
and equipment as follows (attachment Finance-12):
- 2017-2018 - \$916,104.83
  - 2018-2019 - \$2,876,474.89
- Action**                      13. Motion to approve the following bills and payroll in                      235  
the total amount of \$4,647,642.96 (attachment  
Finance-13), and to authorize additional payments for  
the current fiscal year with the Board confirmation at  
the next regular meeting.
- | <u>Fund</u> | <u>Title</u>            | <u>Amount</u> |
|-------------|-------------------------|---------------|
| 10          | General Fund/Payroll    | 223,357.32    |
| 11          | Current Expense         | 1,620,024.65  |
| 11          | Current Expense/Payroll | 2,365,987.35  |
| 20          | Special Revenue         | 92,044.48     |
| 20          | Special Revenue/Payroll | 106,056.77    |
| 50          | Cafeteria               | 204,587.51    |
| 50          | Kids' Corner            | 24,729.92     |
| 50          | Community Education     | 10,809.99     |
| 50          | Camp Blue Star          | 44.97         |
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action 14. Motion to approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2017-2018 school year (attachment Finance-14). 282  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 15. Motion to approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and Y.A.L.E. School East (receiving district), for one student for the 2017-2018 ESY school year, for 30 days, with a total cost of \$9,349.00 and 30 days for a one-to-one aide, for a total cost of \$5,700.00.  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 16. Tuition Contact between the Pleasantville Board of Education (sending district) and the Hamilton Township Board of Education (receiving district), for one multiply disabled foster student for the 2017-2018 school year beginning September 7, 2017 through May 14, 2018, at a rate of \$236.80/per diem, for 151 days, for a total cost of \$35,756.80, plus speech, counseling services and transportation.  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 17. Motion to approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and the Ewing Board of Education (receiving district), for one foster student (placed by NJ Mentor), for the period March 5, 2018 through May 30, 2018, (55 days), at a rate of \$178.94/per diem, for a total cost of \$9,841.70.  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 18. Motion to approve an Itinerant Services Agreement between the Hamilton Township Board of Education and the Atlantic County Special Services School District for the 2018-2019 school year (attachment Finance-18). 283  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action**                      **19. Motion to approve an Itinerant Services Agreement between the Hamilton Township Board of Education and the Cape May County Special Services School District for the 2018-2019 school year (attachment Finance-19).**                      **287**  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action**                      **20. Motion to approve Agreement between the Hamilton Township School District and Bayada Home Health Care, Inc., to provide in school basic nursing services for the 2018-2019 school year beginning July 1, 2018 through June 30, 2019 at a cost of \$55.00/hour for RN services (attachment Finance-20).**                      **291**  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action**                      **21. Motion to approve an Extraordinary Unspecifiable Contract for the 2018-2019 school year with CM3 Building Solutions- for environmental controls at the Hess, Davies and Shaner schools in the amounts as follows (attachment Finance-21):**                      **295**
- Hess School - \$18,012.00 (invoiced monthly at \$1,501.00)
  - Shaner School - \$19,128.00 (invoiced monthly at \$1,594.00)
  - Davies School - \$22,656.00 (invoiced monthly at \$1,888.00)
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action**                      **22. Motion to approve two Contracts between Bayada Home Health Care, Inc. and the Hamilton Township Board of Education for in-school nursing services for two students for the period July 1, 2018 through June 30, 2019, at a rate of \$55.00/hour for RN services and \$45.00/hour for LPN services.**  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action**                      **23. Motion to approve a Contract with Duff and Phelps, LLC, in the amount of \$2,225.00 to update fixed asset ledger for accounting and financial reporting as of June 30, 2018 (attachment Finance-23).**                      **301**  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- Action                      24. Motion to approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and Bancroft (receiving district), for one student for the 2017-2018 school year, beginning April 9, 2018 through June 30, 2018, for a total of 51 days, at a rate of \$287.81/per diem, for a total cost of \$14,678.31.  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action                      25. Motion to approve two Tuition Contracts between the Hamilton Township Board of Education (sending district) and Coastal Learning Center Atlantic Corp., for two students for the 2018-2019 school year, including ESY, at the rate of \$276.95/per diem for 217 days, for a total cost of \$60,098.15 per student.  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action                      26. Motion to approve an extension to the agreement with Monmouth-Ocean Educational Services Commission (MOESC) to provide 192/193 services to non-public students for the 2018-2019 school year.  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action                      27. Motion to approve an Instructional Services Agreement with Monmouth-Ocean Educational Services commission for Proportionate Share of IDEA-B Funds for Non-Public School Students with Disabilities for the 2018-2019 school year (attachment Finance-27).                      304  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action                      28. Motion to approve an Agreement with Monmouth-Ocean Educational Services Commission to provide Chapter 226 nursing services to non-public students for the 2018-2019 school year in an amount not to exceed state funding for fiscal year 2018 (attachment Finance-28).                      306  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action                      29. Motion to accept funds in the amount of \$2,500.00 for the Davies School participation in the Hamilton Mall's School Spirit Challenge. Davies School came in second place.  
Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

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|--------|--|-----|
| Action | 30. Motion to accept funds in the amount of \$100.00 for the Shaner School for the AtlantiCare's Turn Your School Wellness into Health Program for the 2017-2018 school year.<br>Motion_____Second_____Vote_____   |     |
| Action | 31. Motion to approve a Software License Agreement between Advanced Assessment Systems, Inc. (d/b/a LinkIt!) for the period July 1, 2018 through June 30, 2019 for a total amount of \$49,813.00 (attachment Finance-31).<br>Motion_____Second_____Vote_____                                     | 308 |
| Action | 32. Motion to approve participation in the Middlesex Regional Educational Services Commission's Cooperative Pricing System for the 2018-2019 school year.<br>Motion_____Second_____Vote_____   |     |
| Action | 33. Motion to approve participation in the Atlantic County Cooperative Purchasing Program for the 2018-2019 school year.<br>Motion_____Second_____Vote_____  |     |
| Action | 34. Motion to approve participation in the Hunterdon County Educational Services Commission's Cooperative Purchasing Program for the 2018-2019 school year.<br>Motion_____Second_____Vote_____   |     |
| Action | 35. Motion to approve participation in the Camden County Educational Services Commission's Cooperative Purchasing Program for the 2018-2019 school year.<br>Motion_____Second_____Vote_____  |     |
| Action | 36. Motion to approve Resolution # 127 directing the distribution of the Hamilton Township School District net returned surplus funds held in trust by the Atlantic & Cape May Counties Association of School Business Officials JIF (attachment Finance-36).<br>Motion_____Second_____Vote_____ | 320 |
| Action | 37. Motion to accept the Federal FY2019 (School Year 2018-2019) IDEA Grant Funds as indicated below:   |     |

	<u>Public Funds</u>	<u>Non-Public Funds</u>	<u>Total Funds</u>
IDEA-Basic	\$752,652.00	\$33,117.00	\$785,769.00
IDEA-Preschool	<u>32,588.00</u>	<u>0.00</u>	<u>32,588.00</u>
	\$785,240.00	\$33,117.00	\$818,357.00
Motion_____	Second_____	Vote_____	

Action

38. Motion to accept the Federal FY2019 (School Year 2018-2019) Elementary and Secondary Education Act (ESEA) Grant Funds as indicated below:

<u>Title</u>	<u>Title Description</u>	<u>FY19 Total (includes NP)</u>
Title I	Basic Skills	\$576,000.00
Title IIA	Highly Qualified Teachers Professional Development Class Size Reduction	106,255.00
Title III	English Language Learners	14,328.00
Title IV	Student Support and Academic Enrichment Program	<u>34,699.00</u>
Total:		\$731,282.00
Motion_____	Second_____	Vote_____

Action

39. Motion to approve Resolution #128 to Transfer to Debt Service for the 2018-2019 school year (attachment-Finance-39). 322

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

40. Motion to approve Resolution #129 to Transfer of Current Year Surplus to Reserve for the 2018-2019 school year (attachment Finance-40). 323

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Action

41. Motion to approve an Agreement with Flett Exchange for the sale of 420 Solar Renewable Energy Credits (SREC's) at a price of \$230.00/each for a total of \$96,600.00.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

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|--------|---|-----|
| Action | 42. Motion to approve Hamilton Township Board of Education's participation in the State Health Benefits Program for the 2018-2019 school year.<br>Motion_____Second_____Vote_____   |     |
| Action | 43. Motion to approve EyeMed as the district's eye care provider for the period July 1, 2018 through June 30, 2020 (attachment Finance-43).<br>Motion_____Second_____Vote_____  | 324 |
| Action | 44. Motion to approve Horizon Blue Cross Blue Shield of New Jersey as the district's dental insurance provider for the period July 1, 2017 through June 30, 2019 with no increase from the 2017-2018 school year<br>Motion_____Second_____Vote_____   |     |
| Action | 45. Motion to approve an Agreement to participate in the Alliance for Competitive Telecommunications (ACT) with the Educational Services Commission of New Jersey (ESCNJ), and the New Jersey Association of School Business Officials (NJASBO) for the period July 1, 2018 through June 30, 2019.<br>Motion_____Second_____Vote_____ |     |
| Action | 46. Motion to approve and submit the FY2019 (School Year 2018-2019) IDEA Grant Budget Application (attachment Finance-46).<br>Motion_____Second_____Vote_____   | 327 |
| Action | 47. Motion to renew the contract with Cream-O-Land for milk for the 2018-2019 school year with no increase in cost from the previous year (attachment Finance-47).<br>Motion_____Second_____Vote_____   | 330 |
| Action | 48. Motion to renew the contract with Lucca's Bakery for bread and rolls for the 2018-2019 school year with the only increase in cost to hotdog and hamburger rolls from \$1.40 to \$1.50 (attachment Finance-48).<br>Motion_____Second_____Vote_____   | 331 |
| Action | 49. Motion to renew the agreement with South Jersey Paper Products and US Foods for the 2018-2019 school year for food service paper products (attachment Finance-49)<br>Motion_____Second_____Vote_____  | 332 |

Action	50. Motion to approve Agreement with Paul's Commodity Hauling, Inc. for the 2018-2019 school year to haul state commodities from Safeway Cold Storage to the Hamilton Township School District (Attachment Finance-50) Motion_____Second_____Vote_____	334
Action	51. Motion to approve Bimbo Bakeries for bread and rolls for the 2018-2019 school year (attachment Finance-51). Motion_____Second_____Vote_____	335
Action	52. Motion to approve a Contract between the Hamilton Township School District and Stockton University Speech and Hearing Clinic to provide speech-language services to the District on an as needed basis (attachment Finance-52).	336
Action	53. Motion to approve parent transportation contracts to transport one student as follows: <ul style="list-style-type: none"> <li>• ESY from July 9, 2018 through August 9, 2018 (24 days) at a cost of \$2,280.00 (\$95.00/per diem)</li> <li>• 2018-2019 school year September 6, 2108 through June 13, 2019 (180 days) at a cost of \$17,200.00 (\$95.00/per diem)</li> </ul> Motion_____Second_____Vote_____	
Action	54. Motion to approve to submit the FY2019 (school year 2018-2019) Elementary and Secondary Education Act (ESEA) Grant Application (attachment Finance-54). Motion_____Second_____Vote_____	339
Action	55. Motion to amend the Agreement between the Hamilton Township Public Schools and Panorama to extend the Contract date to June 1, 2019 with no additional fees (attachment Finance-55). Motion_____Second_____Vote_____	345
Action	56. Motion to approve and Agreement between the Hamilton Township Board of Education and the law firm of Adams Gutierrez & Lattiboudere, LLC as the district's labor relations consulting firm for the 2018-2019 school year (attachment Finance-56). Motion_____Second_____Vote_____	346



Action                      57. Motion to approve a Resolution providing for a special school election to be held on October 2, 2018 for consideration of a Bond proposal by the legally qualified voters of the school district (attachment Finance-57). 349

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

C. Administration Committee (Personnel and Discipline):

Chairperson: Mrs. Kupp

All personnel actions are being taken by the recommendation of the Superintendent.

Action                      1. Motion to accept a resignation notice from Linda DeShields, Hess School Food Service worker dated May 31, 2018 with her last day of employment to be June 30, 2018 (attachment Administration 1).Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_ 355

Action                      2. Motion to approve homebound instruction for the 2017-2018 school year (attachment Administration -2). Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_ 356

Action                      3. Motion to approve fieldwork placements for the 2018-2019 school year (attachment Administration -3). Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_ 363

Action                      4. Motion to approve unpaid leaves of absence for the following:

- Denise Greenberg, Board Office Administrative Secretary, ½ day on May 24, 2018
- Kimberly Smith, Hess School Teacher, November 21, 2018
- Susan Pelligrino, Hess School Paraprofessional, ½ day on May 22, 2018
- Deborah Kurtz, Hess School Paraprofessional, September 21, 2018 to October 2, 2018
- Ericka Pitman, Davies School teacher, ½ day on May 24, 2018
- 

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- |        |  |     |
|--------|--|-----|
| Action | <p>5. Motion to approve the Read 180/System 44 District Coordinator Job Description (attachment Administration-5).<br/>           Motion_____Second_____Vote_____</p>  | 364 |
| Action | <p>6. Motion to approve lateral moves for the 2018-2019 school year (attachment Administration-6).<br/>           Motion_____Second_____Vote_____</p>  | 365 |
| Action | <p>7. Motion to approve salary corrections for the 2018-2019 school year (attachment Administration-7).<br/>           Motion_____Second_____Vote_____</p>   | 366 |
| Action | <p>8. Motion to approve an employment Contract for Anne-Marie Fala, School Business Administrator for the 2018-2019 school year (attachment Administration-8).<br/>           Motion_____Second_____Vote_____</p>  | 367 |
| Action | <p>9. Motion to accept a resignation notice from Christina Lyons, Hess School Paraprofessional, dated June 4, 2018 with her last day of employment to be June 30, 2018 (attachment Administration-9).<br/>           Motion_____Second_____Vote_____</p>   | 375 |
| Action | <p>10. Motion to approve Pre-K Grant staff transfers from Shaner School to Hess School for the 2018-2019 school year as follows:</p> <ul style="list-style-type: none"> <li>• Andrea Russomanno – Teacher</li> <li>• Jessica Lewis – Paraprofessional</li> <li>• Allison Baggstrom – Paraprofessional</li> </ul> <p style="margin-left: 40px;">Motion_____Second_____Vote_____</p> |     |
| Action | <p>11. Motion to accept a resignation notice from Kelly Rupert, Davies Teacher, dated June 7, 2018 with her last day of employment to be June 30, 2018 (attachment Administration-10)<br/>           Motion_____Second_____Vote_____</p>   | 376 |

- Action 12. Motion to re-activate the following Position Control #s for the 2018-2019 school year:
- PT Paraprofessional/Lifeguard – 24.04.11 BEX
  - PT Paraprofessional/Library – 24.04.11 BEW
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 13. Motion to accept a resignation notice from Cinthya Castillo, Shaner School Paraprofessional, dated June 13, 2018 with her last day of employment to be June 30, 2018 (attachment Administration-13). 377
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 14. Motion to approve the disposal of the following books that are no longer of use to the district:
- A World of Images
  - Art in Your World
  - Academic American Encyclopedias by Groller
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 15. Motion to approve Dymir Tatem as a full-time, 10 month Shaner School Social Worker for the 2018-2019 school year, M.A., Step 1, with a total annual salary of \$55,310.00 (attachment Administration-15). 378
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 16. Motion to approve the following Special Education Extended School Year staff:
- Laura Aleszczyk as a substitute teacher for ESY at the rate of \$49.60/hour
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 17. Motion to accept a resignation notice from David Gatto, Hess School teacher, dated June 13, 2018 with his last day of employment to be June 30, 2018 (attachment Administration-17). 382
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_
- Action 18. Motion to approve payment of a six month health waiver to Anne-Marie Fala in the amount of \$2500.00. (attachment Administration-18). 383
- Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

- |        |   |     |
|--------|---|-----|
| Action | <p>19. Motion to accept a resignation notice from Kelly Van Laeys, Hess School teacher, dated June 12, 2018 with her last day of employment to be June 30, 2018 (attachment Administration-19).<br/> Motion_____ Second_____ Vote_____</p>  | 386 |
| Action | <p>20. Motion to approve Heather McGinty to complete PIRT Specialist responsibilities relative to the possibility of Preschool Expansion during the summer of 2018 (not to exceed 5 days) and to be paid at her per diem rate.<br/> Motion_____ Second_____ Vote_____</p>   |     |
| Action | <p>21. Motion to approve Kristine Raymer as a full-time, 10 month Davies School Psychologist for the period September 1, 2018 through June 30, 2019, M.A. +30, Step 2, with a total annual salary of \$58,005.00 (attachment Administration-21).<br/> Motion_____ Second_____ Vote_____</p>   | 387 |
| Action | <p>22. Motion to approve Catherine Anema as a full-time, 10 month Hess School Social Worker for the period September 1, 2018 through June 30, 2019, M.A., Step 1, with a total annual salary of \$55,310.00 (attachment Administration-22).<br/> Motion_____ Second_____ Vote_____</p>  | 391 |
| Action | <p>23. Motion to approve Kelsey Jean Thompson as a full-time, 10 month Hess School Learning Disabilities Teacher Consultant for the period September 1, 2018 through June 30, 2019, M.A., Step 5, with a total annual salary of \$56,589.00 (attachment Administration-23).<br/><br/> Ms. Thompson is a replacement for Thelma Trego.<br/><br/> Motion_____ Second_____ Vote_____</p> | 395 |
| Action | <p>24. Motion to approve a Maternity leave of absence for Laura Jenner, Davies School teacher. Mrs. Jenner is requesting to use sick time from October 1, 2018 through January 9, 2019, and maternity leave from January 10, 2019 through April 5, 2019 with a return to work date of April 8, 2019 (attachment Administration-24).<br/> Motion_____ Second_____ Vote_____</p>        | 399 |

- Action**                      25. Motion to approve Sarah Platt as a full-time, 10 month                      400  
Hess School ELA Technology Integration Coach for  
the period September 1, 2018 through June 30, 2019,  
M.A., Step 7, with a total annual salary of \$57,228.00  
(attachment Administration-25).  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_
- Action**                      26. Motion to approve a maternity leave of absence for                      401  
Lauren Baglivo, Davies School teacher. Mrs. Baglivo  
is requesting to use sick time from September 4, 2018  
through September 7, 2018, and Federal Family  
Medical Leave of Absence from September 10, 2018  
through December 7, 2018 with a return to work date  
of December 10, 2018 (attachment Administration-26).  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_
- Action**                      27. Motion to approve the following 2018 Camp Blue Star  
and Summer Swim Staff:
- Tracy Torres - Nurse at the rate of \$150/day or  
\$75/half day
  - Laura Christman - Nurse at the rate of \$150/day  
or \$75/half day
  - Audrey Wilson - Camp Counselor -\$14/hour
  - Rebecca Yaffee - Camp Counselor - \$14/hour
  - Joseph Fraone - Lifeguard - \$14/hour
  - Kaitlyn Stollenwerk - Lifeguard - \$12/hour
  - Jordan Callahan – Lifeguard - \$13/hour
  - Sadie Crispell – Lifeguard - \$12/hour
- Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_
- Action**                      28. Motion to approve Megan Sherman as a full-time, 10                      402  
month Hess School Guidance Counselor for the period  
September 1, 2018 through June 30, 2019, M.A., Step 1,  
with a total annual salary of \$55,310.00 (attachment  
Administration-28).  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_
- Action**                      29. Motion to terminate the employment of Matthew  
Montelpare, Hess School Maintenance worker  
effective June 30, 2018.  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Action

30. Motion to approve additional carryover vacation for the following individuals for the 2018-2019:

- Stephanie Wroniuk, Davies School Vice Principal – 2 days
- Ian Nelson, Facilities Supervisor – 4 days
- Marylynn Stecher, Supervisor Child Study Team and Special Education – 1.5 days
- Colleen Bretones, Supervisor of Early Childhood Education – 2 days

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Action

31. Motion to approve an extension to a Family Medical Leave for Andrew Castellano, Hess School Paraprofessional from May 29, 2018 through the end of the school year.

Previously approved on April 30, 2018.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Action

32. Motion to approve a maternity leave of absence for Heather Giglio, Hess School teacher. Mrs. Giglio is requesting to use sick days from September 4, 2018 through October 30, 2018 and New Jersey Family Leave from October 31, 2018 through December 22, 2018, with a return to work date of January 2, 2019 (attachment Administration-32).

406

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Action

33. Motion to approve Jessica Goldstein as a part-time, 10 month district Occupational Therapist for the period September 1, 2018 through June 30, 2019, M.A. +30, Step 11, with a total annual salary of \$64,088.00, pro-rated one day per week (per diem rate of \$346.42 (attachment Administration-33).

407

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Action

34. Motion to approve Debra Carmody as a full-time, 10 month Shaner School Kindergarten Coach for the period September 1, 2018 through June 30, 2019, M.A., Step 16, with a salary of \$84,478.00, plus \$1,267.00 (1.5%) longevity for a total salary of \$85,745.00 (attachment Administration-34).

411

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

- |        |   |     |
|--------|---|-----|
| Action | <p>35. Motion to accept a resignation notice from Kimberly Mattina, Technology Integration Coach dated June 19, 2018 with her last day of employment to be June 30, 2018 (attachment Administration-35).</p> <p>Motion_____ Second_____ Vote_____</p>   | 414 |
| Action | <p>36. Motion to approve Emily Murphy as a full-time, 10 month Shaner School teacher for the period September 1, 2018 through June 30, 2019, B.A., Step 4, with a total annual salary of \$52,810.00 (attachment Administration-36).</p> <p>Motion_____ Second_____ Vote_____</p>   | 415 |
| Action | <p>37. Motion to accept a resignation notice from Mylee Perez, Davies School secretary dated June 20, 2018 with her last day of employment to be July 20, 2018 (attachment Administration-37).</p> <p>Motion_____ Second_____ Vote_____</p>   | 419 |
| Action | <p>38. Motion to approve a maternity leave of absence for Rachel Fifer, Davies School teacher. Mrs. Fifer is requesting to use sick days from October 22, 2018 through November 19, 2018 and NJ Family Leave from November 20, 2018 through December 21, 2018, with a return to work date of January 2, 2019 (attachment Administration-38).</p> <p>Motion_____ Second_____ Vote_____</p> | 420 |
| Action | <p>39. Motion to approve the following cooks for Special Education ESY:</p> <ul style="list-style-type: none"> <li>• Colleen Cszaszar – Cook – 25.92/hour (\$23.52 + \$2.40)</li> <li>• Tammy Pearl – Substitute Cook - \$25.92/hour (23.52 + \$2.40)</li> <li>• Valerie Styer – Substitute Cook - \$25.32/hour (\$23.52 + \$1.80)</li> </ul> <p>Motion_____ Second_____ Vote_____</p>    |     |

Action	40. Motion to approve the following Job Descriptions (attachment Administration-40):	421
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- Motion**\_\_\_\_\_ **Second**\_\_\_\_\_ **Vote**\_\_\_\_\_

**41. Motion to approve the following summer Custodial staff at the rate of \$10.00/hour beginning June 26, 2018:**

- | Motion  | Second  | Vote  |
|---|---|---|
| 1. That the committee be authorized to make such changes in the bill as may be necessary to conform it to the provisions of the constitution and the laws of the state. | 1. That the committee be authorized to make such changes in the bill as may be necessary to conform it to the provisions of the constitution and the laws of the state. | 1. That the committee be authorized to make such changes in the bill as may be necessary to conform it to the provisions of the constitution and the laws of the state. |

<b>FYI</b>	<b>1. School Bus Emergency Evacuation Drill Reports for the Davies, Hess and Shaner Schools (attachment Operations-1).</b>	<b>423</b>
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**XVII. Receive comments from the public in accordance with the Board's policy on participation at Board meeting**



### **XVIII. Executive Session**

**Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:**

- **Grievance**

**Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately \_\_\_\_\_ minutes.**

**Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**

### **XIX Adjournment**

Mays Landing, NJ  
May 21, 2018

*Minutes - 1*

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
HELD ON MAY 21, 2018**

HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 6:00 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Eric Aiken, Board President.

**Call  
To  
Order**

**ROLL CALL**

The following members answered roll call: Mrs. Nanci Barr, Mr. Greg Ciambrone, Ms. Margaret Erickson, Mrs. Amelia Francis, Mrs. Amy Hassa (arrived 6:09 p.m.), Mr. Derek Haye, Mr. James Higbee, Mrs. Barbara Kupp, and Mr. Eric Aiken.

Absent: None

Also Present: Mr. Frank Vogel, Superintendent  
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary  
Mr. Eric Goldstein, Solicitor

**EXECUTIVE SESSION:**

Motion by Mr. Aiken, seconded by Mrs. Kupp, to enter into Executive session:

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- HIB
- Discipline
- CSA Goals

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 60

Mays Landing, NJ  
May 21, 2018

minutes.

Voice Vote: All in favor (7-0-0)

The Board entered into Executive session at 6:04 p.m.

Mrs. Hassa entered Executive session at 6:09 p.m.

Mr. Ciambrone and Mr. Higbee exited the meeting at 6:15 p.m.

The Board resumed the regular session of the meeting at 7:00 p.m. Mr. Ciambrone and Mr. Higbee returned to the meeting during regular session.

Eric Aiken led the Pledge of Allegiance.

**Pledge of Allegiance**

**Notice of Advertisement of Meeting**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

*Presentation:*

National Read 180 Award Winner  
Daniel Rolon  
Presented by: Amy Carter, Davies School Teacher

*Presentation:*

Regional Honors Ensemble Students

Mays Landing, NJ  
May 21, 2018

Given by: The Davies and Hess Music Department

*Presentation:*

Recognition of the 2018 District Retirees.  
Teachers of the Year, Educational Service Professionals of the Year and  
Paraprofessionals of the Year

Shaner

Kathryn McEvoy	Educator of the Year
Jessica Crawford	Educational Service Professional of the Year
Renee Richards	Paraprofessional of the Year

Hess

Jane Barrett	Retiree	13 Years of Service
Sherry Prior	Retiree	25 Years of Service
Thelma Trego	Retiree	26 Years of Service
Diane Brunetti	Retiree	29 Years of Service
Theresa Christmas	Educator of the Year	
Corey Meisenhelter	Educational Service Professional of the Year	
Annette Palmeri	Paraprofessional of the Year	

Davies

Karen DeFeo	Retiree	21 Years of Service
Christy Morrison	Educator of the Year	
Samira Broschard	Paraprofessional of the Year	

Food Services

Lori Garrity	Retiree	25 Years of Service
Lorraine Hitchner	Retiree	25 Years of Service
Adella Gigliotti	Retiree	28 Years of Service

A short recess was held before continuing the regular session of the meeting.

**APPOINTMENTS:**

- A. Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the following appointments for the period July 1, 2018 through June 30, 2019:

	<u>Position</u>	<u>Name</u>
1.	Solicitor	Law Firm of Nehmad, Perillo & Davis, P.C.
2.	Bond Counsel	McManimon & Scotland, L.L.C.
3.	Affirmative Action Officer	Russell Clark
4.	Emergency Management	Davies School Principal

Mays Landing, NJ  
May 21, 2018

	Team	Shaner School Principal Hess School Principal
5.	Section 504 Compliance Officers	Marylynn Stecher
6.	ADA Compliance Officer	Supervisor of Instruction for Special Education
7.	Public Agency Compliance Officer	School Business Administrator
8.	Qualified Purchasing Agent	School Business Administrator
9.	Architect	Fraytak Veisz Hopkins and Duthie, P.C.
10.	Auditor	Ford, Scott & Associates, LLC
11.	Financial Investment Auditors	Acacia Financial Group
12.	Labor Relations Consultant	Schwartz Edelstein Law Group
13.	Safety Coordinator	Supervisor of Facilities
14.	Executive Safety Committee	Supervisor of Facilities, Custodial Supervisor, Business Administrator
15.	Integrated Pest Management Coordinator	Custodial Supervisor
16.	Broker of Record Health Insurances (Medical, Dental and Vision)	Brown & Brown Benefit Advisors
17.	AHERA Compliance	Supervisor of Facilities
18.	Title IX Coordinator	CSA or Designee
19.	Anti-Bullying Coordinator	Russell Clark
20.	Homeless Liaison	Supervisor of Early Childhood Education

Mays Landing, NJ  
May 21, 2018

- |     |  |   |
|-----|--|---|
| 21. | Indoor Air Quality Coordinator                                   | Supervisor of Facilities                        |
| 22. | Right to Know Coordinator  | Supervisor of Facilities                        |
| 23. | Stability Liaison and Children in Court Advisory Contact (CICAC) | Supervisor of Instruction for Special Education |
| 24. | School Safety Specialist   | CSA   |

Roll Call Vote: Six in favor #1: Mrs. Barr, Mr. Ciambrone, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. Nay: Mrs. Francis and Mrs. Hassa. Abstain: Ms. Erickson. (6-2-1)

Eight in favor #2 through #24: Mrs. Barr, Mr. Ciambrone, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. Abstain: Ms. Erickson. (8-0-1)

B. Official Publication

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the following official newspapers for the insertion of legal advertisements and notices of the Hamilton Township Board of Education: the Press of Atlantic City, the Current and the Atlantic County Record and its affiliates.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

C. Official Depositories

Motion by Mr. Aiken, seconded by Mrs. Kupp, to designate the following banks as legal depositories for the Hamilton Township School District: Ocean First Bank, Sun Bank, Wells Fargo, Hudson United Bank, TD Bank, Bank of New York, Bank of America, PNC Bank, Beneficial Bank, New Jersey Cash Management Fund, MBIA, and NJARM.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

D. Tax Shelter Annuities

Motion by Mr. Aiken, seconded by Mrs. Kupp, to designate the

following companies as legal Tax Shelter Annuity Companies serving the Hamilton Township School District: AXA Equitable, Lincoln Investment Planning, Siracusa Benefits Program, ING. and Vanguard.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

E. Signatories

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the following signatories for the following accounts in Ocean First Bank for Hamilton Township School District:

<u>Account</u>	<u>Signatories</u>
General Account	President, Superintendent, Board Secretary, (3 of 3 signatures)
Payroll Account	Superintendent and Board Secretary (2 of 2 signatures)
Agency Account	Board Secretary and Superintendent (2 of 2 signatures)
Shaner Activity Account	Principal, Superintendent, Board Secretary and Supervisor of Instruction (2 of 3 signatures)
Davies Activity Account	Principal, 3 Vice Principals, Board Secretary (2 of 5 signatures)
Hess Activity Account	Principal, 2 Vice Principals, Board Secretary (2 of 4 signatures)
Lunch Program Account	Food Service Supervisor, Board Secretary, Superintendent (2 of 3 signatures)
Unemployment Account	Board Secretary, Superintendent and Board Designee (2 of 3 signatures)
Kids Corner Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)
Community Education Account	Superintendent, Board Secretary, Community Education Director (2 of 3 signatures)

Camp Blue Star Account Superintendent, Board Secretary, Community  
Education Director (2 of 3 signatures)

Capital Reserve Account Superintendent, Board Secretary (2  
signatures)

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson,  
Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr.  
Aiken. (9-0-0)

F. Wire Transfers

Motion by Mr. Aiken, seconded by Mrs. Kupp, that the Business  
Administrator have approval to wire transfer between official  
depositories for investment purposes.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson,  
Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr.  
Aiken. (9-0-0)

G. Petty Cash Funds

Motion by Mr. Aiken, seconded by Mrs. Kupp, to establish Petty Cash  
Funds for the 2018-2019 school year as follows:

a. Hess School	\$100.00
b. Shaner School	100.00
c. Davies School	100.00
d. Central Administration Office	150.00
e. Child Study Team	50.00
f. Food Services	300.00

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson,  
Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr.  
Aiken. (9-0-0)

H. Budgetary Accounting, Payroll and Personnel Recordkeeping

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve Computer  
Solutions, Inc. CSI SMARTS educational software for the 2018-2019  
school year for the following applications: budgetary accounting,  
payroll and personnel recordkeeping.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson,  
Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr.  
Aiken. (9-0-0)

I. Pupil Records

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve as



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authorized by Board of Education Policy 8330, Pupil Records, to certify school personnel to collect and maintain the following pupil records: personal descriptive data, daily attendance records, progress reports, and physical health records; records required for disabled pupils; and all other records required by the State Board of Education.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

- J. Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the following bargaining units:

- a. Hamilton Township Education Association
- b. Hamilton Township Administrator's Association
- c. Hamilton Township Supervisors', Coordinators' and Director's Association

Roll Call Vote: Six in favor: Mrs. Barr, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mrs. Kupp and Mr. Aiken. Abstain: Mr. Ciambrone, Mr. Haye, and Mr. Higbee (6-0-3)

K. District Policies

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve all district Policies and Regulations in accordance with New Jersey Administrative Code (N.J.A.C.) and New Jersey Statutes Annotated (N.J.S.A.).

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

L. District Procedures

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve all district Standard Operating Procedures

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

M. Use of Facilities

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the Fee Schedule for Use of Facilities, as per attachment VII-M.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr.

Aiken. (9-0-0)

- N. Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve application to the County Superintendent for the establishment of the following Special Education programs for the 2018-2019 school year:

- Multiply Disabled at Shaner, Hess and Davies
- Resource In-Class at Shaner, Hess and Davies
- Pre-School Students w/Disabilities-PT at Hess
- Pre-School Students with Disabilities – FT at Hess
- Resource Pull-Out at Shaner, Hess and Davies

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

- O. Motion by Mr. Aiken, seconded by Mrs. Barr, to approve the District Organizational Chart, as per attachment VII-O.

Roll Call Vote: Eight in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken.  
Nay: Mrs. Francis (8-1-0)

- P. Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the District Job Descriptions.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

- Q. Contracts for 2018-2019

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve as follows:

Pursuant to PL 2015, Chapter 47, the Hamilton Township Board of Education intends to renew, award or permit to expire all contracts previously awarded by the Board of Education in the 2017-2018 fiscal year ending June 30, 2018. Each of the contracts awarded are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular, New Jersey Title 18A:18, et seq, NJAC Chapter 23 and Federal Uniform Administrative Requirements 2VFR, Part 200. A listing of all contracts is not attached as all Purchase Orders issued by the district are considered contracts thus all purchase orders issued during 2018-2019 fall under this certification.

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Roll Call Vote: Seven in favor: Mrs. Barr, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mrs. Kupp and Mr. Aiken. Abstain: Mr. Ciambrone and Mr. Higbee (7-0-2)

### **Approval of Minutes**

Motion by Mr. Aiken, seconded by Mrs. Barr, to approve the regular and executive session minutes of the meeting of April 30, 2018, as per attachment-Minutes-1.

Roll Call Vote: All in favor regular session: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

Eight in favor executive session: Mrs. Barr, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. Abstained: Mr. Ciambrone. (8-0-1)

### **VII. CORRESPONDENCE**

None

### **PUBLIC COMMENTS**

None

### **BOARD MEMBER COMMENTS**

Mrs. Hassa wanted to recognize the music department and the students for all of the accomplishments over the past year. She also noted that she recently attended Legislative Day in Trenton and noted that it was a great experience with a lot of informative information. She has been invited back to Trenton to speak to assemblyman regarding the funding of special education.

Ms. Erickson attended the Delegate Assembly and reported on the topics that were discussed.

Mrs. Barr congratulated all of the retirees, teachers, paraprofessionals and educational professionals who were honored this evening.

Mrs. Kupp congratulated the Music Department and the students for all of the amazing work they do. Mrs. Kupp also recognized the recent passing of one of the district's former teachers, Mr. Carl Devecchis.

Mrs. Hassa offered condolences for the recent losses in our area, as well as other states who have been affected by tragedy.

Mr. Aiken also recognized the Music Department and for the great concert.

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Mr. Aiken congratulated the students who had art work displayed at Stockton College for the Atlantic County Teen Arts Festival. One of these students will have his work displayed at the State level at Ocean College. He also gave a "shout out" to the track team for their undefeated status.

Ms. Erickson congratulated Mr. Tinsly, who is presently a teacher in the music department at Oakcrest and who is a former Davies student, for the award he was recently presented.

Congratulations to Laura Aleszczyk, Davies School Teacher for being recognized as one of Fox 29's Top Teachers for 2018.

### **SUPERINTENDENT/STAFF REPORTS**

(A) Information Items

1. Dates to Remember

- a. May 22, 2018 – Teacher of the Year Luncheon – Carriage House
- b. May 28, 2018 – Memorial Day – Schools Closed
- c. June 5, 2018 – Academic Excellence Luncheon – Carriage House
- d. June 15, 2018 – Davies 8<sup>th</sup> Grade Dinner Dance – Davies Cafeteria
- e. June 18, 2018 – Davies 8<sup>th</sup> Grade Awards Night – Davies Cafeteria
- f. June 20, 2018 – Davies 8<sup>th</sup> Grade Celebration Ceremony – Oakcrest – 4:00 p.m.
- g. June 25, 2018 – Board of Education Meeting – 6:00 p.m. (Executive Session) – 7:00 p.m. (Regular Session)

Mr. Vogel thanked GEHRHSD for the transportation analysis and he asked the Board to please read this over before the committee meeting.

Mr. Vogel also noted that the NJ Department of Education OFAC State Aid Audit Unit has spent significant time auditing student records with regard to funding. Mrs. Fala noted that we are waiting for the report of the audit and she will inform the Board of the findings.

(B) Harassment, Intimidation and Bullying Incident Log, as per attachment XI-B.

(C) Student Discipline Reports for the month of March, 2018, as per attachment XI-C

(D) Registration/Transfer Statistics for the Month of April, 2018, as per attachment XI-D.

(E) Enrollment for the month of April, 2018, as per attachment XI-E.

Mays Landing, NJ  
May 21, 2018

Presentation:

National Read 180 Award Winner  
Daniel Rolon  
Presented by: Amy Carter, Davies School Teacher

Presentation:

Regional Honors Ensemble Students  
Given by: The Davies and Hess Music Departments

### **COMMITTEES AND RECOMMENDATIONS**

A. Instruction Committee (Curriculum and Policy):  
Chairperson: Ms. Erickson

Motion by Ms. Erickson, seconded by Mrs. Barr, to approve the following motions, as presented:

1. To approve the designation of the Superintendent as Chief School Administrator for the Title I program in the Hamilton Township School District for the FY 2018-2019.
2. To approve the designation of Mrs. Lisa Dagit as Project Director for the Title I program in the Hamilton Township School District for the FY 2018-2019.
3. To approve payment to the following certificated staff members to facilitate the Title One Parent Engagement Workshop (professional development) scheduled for May 23, 2018 (not to exceed 2.5 hours each) and to be paid at the hourly rate of \$31.15 an hour as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through ESSA Title One Funds.

Hess School  
Cory Meisenhelter  
Tammy Welsey  
Kris LaBue

Shaner School  
Kelly Petrucci  
Clinton Richardson  
Tara Sutton

Davies School  
Rachel Fifer  
Megan Ferguson  
Rachel Robinson

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Nancy Barrall

Nicholas Gabriel  
Achua Nguyen  
Josephine Torres

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken.  
(9-0-0)

**FINANCE COMMITTEE - Chairperson: Mrs. Barr**

Motion by Mrs. Barr, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of April, 2018. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of April, 2018, as per attachment Finance-1.
2. To approve the Board Secretary's Report for the period ending April 30, 2018. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of April 30, 2018, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

The following items have been included as informational items:

3. Interest Income for the month of April, 2018, as per attachment Finance-3.

Mays Landing, NJ  
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4. Receipts for the month of April, 2018, as per attachment Finance-4.
5. Refunds for the month of April, 2018, as per attachment Finance-5.
6. Capital Reserve Interest for the month of April, 2018, as per attachment Finance-6.
7. Rental Income for the month of April, 2018, as per attachment Finance-7.
8. Miscellaneous Revenue for the month of April, 2018, as per attachment Finance-8.
9. The monthly Budget Summary Report for April, 2018 has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-9.

Motion by Mrs. Barr, seconded by Mrs. Kupp, to approve the following motions, as presented:

#12 is for information.

10. To approve budget transfers in the amount of \$277,636.63, as per attachment Finance-10.
11. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.
12. Purchase orders issued for services, supplies and equipment in the amount of \$859,554.79, as per attachment Finance-12.
13. To approve the following bills and payroll in the total amount of \$4,191,534.35, as per attachment Finance-13:

Fund

Title

Mays Landing, NJ  
May 21, 2018

10	General Fund	\$11,226.00
10	General Fund/Payroll	217,049.21
11	Current Expense	1,274,802.36
11	Current Expense/Payroll	2,341,568.29
20	Special Revenue	88,220.35
20	Special Revenue/Payroll	106,178.51
	Cafeteria	
30	Building Projects	10,000.00
50	Cafeteria	116,210.22
50	Kids' Corner	19,108.12
50	Community Education	6,100.37
50	Camp Blue Star	1,070.92

14. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2018-2019 school year, as per attachment Finance-14.
15. To approve an Agreement between the Hamilton Township Board of Education and Epic Health Services, Inc. and Loving Care Agency, Inc., d/b/a Epic Health Services to provide private duty nursing services to the District for the period July 1, 2018 through June 30, 2019, as per attachment Finance-15.

Roll Call Vote: All in favor #10, #11, #13 and #15: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Eight in favor #14: Mrs. Barr, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. Abstain: Mr. Ciambrone (8-0-1)

Motion by Mrs. Barr, seconded by Ms. Erickson, to approve the following motions, as presented:

16. To approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and Coastal Learning Center Atlantic Corp, for one student for the 2017-2018 school year for the period April 18, 2018, at a per diem rate of \$270.48, for 49 days, for a total cost of \$13,253.52.



17. To approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and the Gloucester County Special Services School District (receiving district), for a one-on-one teacher assistant for one student, for the period of October 2, 2017 through June 30, 2018, at a per diem rate of \$222.00 for a total cost of \$39,960.00, pro-rated.
18. To approve an Agreement between the Hamilton Township Board of Education and Starlight Homecare Agency, Inc., d/b/a. Star Pediatric Home Care Agency to provide nursing services to the District at a cost of \$56.00/hour for RN services and \$46.00/hour for LPN services for the period July 1, 2018 through June 30, 2019, as per attachment Finance-18.
19. To approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and Bancroft for in-home support for one student for the period February 28, 2018 through June 30, 2018, at a per diem rate of \$65.00 for 71 days, for a total of \$4,615.00.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

Motion by Mrs. Barr, Seconded by Mrs. Kupp, to approve the following motions, as presented:

20. To approve the proposed 2018-2019 breakfast and lunch prices:

Shaner	Full Paid	\$2.75
	Reduced	.40¢
Hess	Full Paid	\$2.75
	Reduced	.40¢

Davies	Full Paid	\$3.00
	Reduced	.40¢

Breakfast at Davies School will be \$2.70 full, Shaner and Hess will be \$2.50 full and reduced for all schools is .30¢.

21. To accept a Week of the Young Child Mini Grant in the amount of \$300.00 awarded by the National Association for the Education of Young Children (NAEYC).
22. To accept an AtlantiCare Healthy Schools Grant in the amount of \$50.00 in honor of Wendy McKensie, an Honorable Mention recipient of the 2018 AtlantiCare Healthy Educator Awards.
23. To accept a Pricing Proposal from Quest Diagnostics for 2018-2019 pre-employment drug testing, as per attachment Finance-23.
24. To approve a Contract with Stuart Goldman, School Physician for the 2018-2019 school year in the total amount of \$19,200.00, as per attachment Finance-24.
25. To approve a Contract with law firm of Nehmad, Perillo & Davis, PC, to provide legal services to the district for the 2018-2019 school year, as per attachment Finance-25.
26. To approve a Contract with Fraytak Veisz Hopkins and Duthie, P.C., Architect for the 2018-2019 school year, as per attachment Finance 26.
27. To approve a Retainer Agreement between the Hamilton School District and Schwartz Edelstein Law Group, LLC, for the 2018-2019 school year for labor and personnel matters at the rate of \$160.00/hour for attorneys and \$100.00/hour for law clerks and paralegals, as per attachment Finance-27.
28. To approve a Contract with AtlantiCare

Physician's Group, PA for Occupational Medicine Services for the 2018-2019 school year, as per attachment Finance-28.

Roll Call Vote: All in favor #20, #21, #22, #23, #24 and #26, #27 and #28: Mrs. Barr, Mr. Ciambone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Six in favor #25: Mrs. Barr, Mr. Ciambone, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. Nay: Mrs. Francis and Mrs. Hassa. Abstain: Ms. Erickson (6-2-1)

Motion by Mrs. Barr, seconded by Mrs. Kupp, to approve the following motions, as presented:

29. To approve a Tuition Contract between the Buena School District (sending district) and the Hamilton Township Board of Education (receiving district) for one multiply disabled homeless student for the 2017-2018 school year, beginning September 13, 2018 through February 9, 2018 (92 days), at a per diem rate of \$236.80 for a total cost of \$21,785.60, plus speech and counseling services at \$35.00 per half hour session, as needed.
30. To approve a Tuition Contract between the Atlantic City School District (sending district) and the Hamilton Board of Education (receiving district) for one multiply disabled homeless student for the 2017-2018 school year beginning February 10, 2018 through June 30, 2018 (84 days), at a per diem rate of \$236.80, for a total cost of \$19,891.20, plus speech and counseling services at \$35.00 per half hour session.
31. To approve the Peer Review for the 2017-2018 Audit period, as per attachment Finance-31.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambone, Ms. Erickson, Mrs. Francis, Mrs.

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Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and  
Mr. Aiken. (9-0-0)

**Administration Committee (Personnel and Discipline):**

**Chairperson: Mrs. Kupp**

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

1. To approve district substitutes for the 2017-2018 school year, as per attachment Administration-1.
2. To approve Homebound instruction for the 2017-2018 school year, as per attachment Administration-2.
3. To approve fieldwork placements for the 2018-2019 school year, as per attachment Administration-3.
4. To accept a resignation from Kelly Flynn, Hess School teacher effective June 30, 2018, as per attachment Administration-4.
5. To accept a resignation from Michael Hannel, Davies School teacher effective June 30, 2018, as per attachment Administration-5.
6. To accept a resignation from Elisabeth M. Corona, Davies School teacher effective June 30, 2018, as per attachment Administration-6.
7. To approve summer hours for Mary Romagnino, Food Service Clerk, not to exceed 50 hours over a six week period with an estimated cost of \$1000.00, as per attachment Administration-7.
8. To approve lateral movement for the 2018-2019 school year, as per attachment Administration-8.
9. To approve longevity for the 2018-2019 school year, as per attachment Administration-9.

10. To approve the following 2018 Shaner Summer Reading and Writing Program staff at the rate of \$49.60/hour:

- Stephanie McKensie
- Dorothy Gildiner
- Achau Nguyen (ESL group)
- Nicholas Gabriel
- Leslie Kayes

Lead Teacher, Kristen Fisher, previously approved on April 30, 2018.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

11. To approve the 2018 Hess Summer Reading and Writing Program staff at the rate of \$49.60/hour:

- Gail Marie Elliott – Program Coordinator/Teacher
- Ann Andrew – ELL Teacher
- Julie Morris – Grade 2
- Stephanie Wilson – Grade 2
- Jude Bruton – Grade 3
- Stephanie Weisel – Grade 4/5

12. To approve the following unpaid leaves of absence:

- Jane Barrett, Hess School Nurse – ½ day - 5/2/18
- Matthew Montelpare, Hess Maintenance – 5-7-18 to 5/18/18
- Kelly Rupert – Hess Teacher – 5-25-18
- Art Faden – Shaner SRAO – 4-26-18 to 5-3-18
- Michelle Nilan – Hess Teacher – 6-25-18
- Adella Gigliotti – Shaner Cafeteria – 5-11-18 – ½ day

13. To approve a maternity leave of absence for Rebecca Weldon, Shaner School teacher.

Mrs. Weldon will use her sick time for the period September 4, 2018 through October 23, 2018 and NJ Family Leave from October 24, 2018 through December 21, 2018 with a return to work date of January 2, 2019, as per attachment Administration-13.

14. To approve a Black Seal License Stipend for the following for the 2017-2018 school year at the rate of \$750.00.

- Brian Burton
- James Ryan
- Matthew Montelpare
- Kurt Von Hess
- Tom Renzulli
- Larry Good
- Maria Cowley
- Thelia MccKiver
- Van Pearson
- Josie Martin
- David Jimenez

15. To approve Certified Pool Operator License Stipend for the following for the 2017-2018 school year at the rate of \$750.00:

- Ian Nelson
- Matthew Montelpare
- Brian Burton

16. To approve a Stipend for Cheryl Porreca in the amount of \$1,000.00 for the 2018-2019 school year for responsibilities assumed following the elimination of the Treasurer of School Monies position.

17. To approve the following new positions for Special Education/CST for the 2018-2019 school year:

- School Social Worker in Hess – Position Control
- #03.04.14 BOD
- School Counselor in Hess – Position

Control #07.04.20 BOE

- School Psychologist in Davies –  
Position Control #03.03.30 BOF

18. To approve a building transfer of a position that will be vacant effective July 1, 2018:

- School Social Worker from Davies to Shaner – Position Control #03.03.14 AAB

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

19. To approve new positions for the Pre-K Grant Expansion for the 2018-2019 school year:

- Teacher – Position Control #20.04.00 AAR
- Two Paraprofessionals – 24.04.00 BOH and 24.04.00 BOI
- Kindergarten Coach – 20.01.02 BOG

20. To approve a maternity leave of absence for Helen D'Agostino, Hess School teacher. Mrs. D'Agostino is requesting to use NJ Family Leave from September 1, 2018 and Child Rearing Leave from September 18, 2018 to the 1st day of the second semester, as per attachment Administration-20.

Mrs. D'Agostino's leave of absence was previously approved on August 28, 2017.

21. To approve Certificated Staff for the 2018-2019 school year, as per attachment Administration-21:

Tenured  
Non-Tenured

22. To approve Administrative staff for the 2018-2019 school year, as per attachment Administration-22.
23. To approve Supervisors staff for the 2018-2019 school year, as per attachment Administration-23.
24. To approve non-certificated staff for the 2018-2019 school year, as per attachment Administration-24:

Paraprofessionals – F/T-P/T  
Technology  
Maintenance  
Custodial  
Food Service  
Secretaries  
SRAO's and Transportation Specialist  
Board Office Staff

25. To approve extra carryover vacation days for school year 2018-2019 for the following as allotted in their contract:

Melanie Lamanteer – 3 days  
Marylynn Stecher – 5 days  
Christine LoPresto – 4 days  
David Neff – 2 days  
Daniel Cartwright – 2 days  
Colleen Bretones – 2 days  
Terry Vogt – 3.5 days

26. To accept a retirement letter from Thelma Trego, Hess School L.D.T.C., effective June 30, 2018, as per attachment Administration-26.
27. To approve a reduction in force for Alicia Garry, PT Certified Occupational Therapist Assistant for the 2018-2019 school year.
28. To approve the elimination of the PT Certified Occupational Therapist Assistant (COTA), Position Control #04.04.26 BNB and the creation of a PT Occupational Therapist, Position Control #03.11.50 BOJ, for the 2018-



2019 school year.

Roll Call Vote: All in favor #19, #20 and #22 through #28: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Seven in favor #21: Mrs. Barr, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mrs. Kupp, and Mr. Aiken. Abstain: Mr. Ciambrone, and Mr. Higbee (7-0-1)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

29. To approve the services of Ken Silver, Interim Davies School Principal to assist in the transition of the new Davies School Principal. These services will be on a per diem basis, not to exceed 10 days, at the rate of \$450.00 per diem.
30. To approve Bianca Hermann, Kid's Corner staff at the rate of \$12.00/hour effective May 14, 2018.
31. To approve Special Education Extended School Year and Summer Child Study Team Services staff, as per attachment Administration-31.
32. To approve summer hours for Guidance Counselors at the rate of \$49.60/hour:  
  
Lynn Evangelist – Hess/Davies – 120 hours  
Dorothy Schoenstein – Shaner – 25 hours  
Michael Diorio – Davies – 15 hours  
Wendy McKensie – Davies – 15 hours
33. To approve summer hours for School Nurses at the rate of \$49.60/hour:  
  
Barbara Graf – Shaner – 20 hours  
Tracy Torres/Lynn Becker – Davies – 45 hours - 22.5/hours/each

Amanda Mitchell – 45 hours

34. To approve summer hours for Dawn Duelly, Davies IMC, 16 hours at the rate of \$31.15/hour.

35. To approve 2018 Camp Blue Star Staff

Counselors:

Sean Berry	Rate \$20.00/hour
Janine Brockman	Rate \$23.00/hour
Ed Rupp	Rate \$20.00/hour
Jose Quidachy	Rate \$19.00/hour
Chelsi Crompton	Rate \$20.00/hour
Christine Hibbert	Rate \$15.00/hour
Anthony Thawley	Rate \$14.00/hour
Christopher Sheehan	Rate \$14.00/hour
Sara Leonelli	Rate \$14.00/hour
Jacquelyn Rambo	Rate \$14.00/hour

Junior Counselors

Beverly Levari	Rate \$18.00/hour
Chance Brockman	Rate \$15.00/hour
Lindsey Day	Rate \$14.00/hour
Vincent Leszczynski	Rate \$14.00/hour
Victoria Cox	Rate \$13.00/hour

Lifeguard

Abby Haugan	Rate \$14.00/hour
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Substitute Counselor

Logan Berry	Rate \$20.00/hour
Monica Wright	Rate \$17.00/hour
Rachel Rimmele	Rate \$14.00/hour
Gregory Wright	Rate \$12.00/hour

Bookkeeper

Carole Wright	Rate \$20.00/hour
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36. To approve 2018 Summer Swim Staff:

Instructors:

Shawnee Foglio, Director	Rate \$36.15/hr
Shawnee Foglio, Lifeguard	Rate \$14.00/hr
Jessica Lewis, Instructor	Rate \$31.15/hr

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Jessica Lewis, Lifeguard	Rate \$14.00/hr
Barbara Ponticello, Instructor	Rate \$31.15/hr
Barbara Ponticello, Lifeguard	Rate \$14.00/hr
Caitlin Ponticello, Instructor	Rate \$31.15/hr
Caitlin Ponticello, Lifeguard	Rate \$14.00/hr
Lisa Thompson, Instructor	Rate \$31.15/hr
Lisa Thompson, Lifeguard	Rate \$14.00/hr
Jean Tunney, Instructor	Rate \$31.15/hr
Jean Tunney, Lifeguard	Rate \$14.00/hr

Substitute Instructor:  
Stephen Warrington                      Rate \$31.15/hour

Lifeguard  
Scott Nelson                              Rate \$14.00/hour

Substitute Lifeguard  
Stephen Warrington                      Rate \$14.00/hour

37. To approve the 2018 Summer Band Staff:

Director, Fred Rushmore  
Asst. Director, Andrea Dixon  
Asst. Director, Andrew Palmentieri    Rate \$35.00 hour

38. To approve Summer Child Study Team staff to attend IEP meetings at the rate of \$90.00/day, not to exceed 5 hours/day, in accordance with Education Guidelines, as per attachment Administration-38.

39. To approve a Job Description for Kindergarten Coach, as per attachment Administration-39.

40. To approve Kid's Corner staff as follows:  
•Kristine Ellison - \$12.00/hour

41. To approve a Federal Family Medical Leave of Absence for John Weisenstein, Hess School Food Service Worker for a ½ day on May 18, 2018 through the end of the school year with a return to work date of September 1, 2018.

Roll Call Vote: Seven in favor #29: Mrs. Barr, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mrs. Kupp and Mr. Aiken. Abstain: Mr. Ciambrone and

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Mr. Higbee. (7-0-2)

All in favor #30 through #41: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken.  
(9-0-0)

**OPERATIONS COMMITTEE (Facilities and Transportation):**  
**Chairperson: Mr. Ciambrone**

Motion by Mr. Ciambrone, seconded by Ms. Erickson, to approve the following motion, as presented:

1. To approve club/activity trips for the 2017-2018 school year, as per attachment Operations-1.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mr. Aiken. (9-0-0)

**RESOLUTIONS**

None

**SOLICITOR'S REPORT**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**PUBLIC COMMENTS**

None

**ADJOURNMENT**

Motion by Mr. Aiken, seconded by Ms. Erickson, to adjourn the meeting.

Voice Vote: All in favor: (9-0-0)

The Hamilton Township Board of Education meeting adjourned at 8:38 p.m.

Anne-Marie Fala  
School Business Administrator/Board Secretary

Registration/Address Change/Transfer Statistics

X1-C

2017-2018

	<u>Registrations</u>	<u>Address Changes</u>	<u>Transfers</u>
September	93	29	64
October	57	35	32
November	25	30	20
December	33	18	18
January	56	14	17
February	27	18	15
March	32	18	12
April	66	9	6
	Breakdown below		
May	81	18	13
	Breakdown below		
June			
July			
August			

**April Round-Up Registrations for Pre-K:**

- AM – 28
- PM – 5
- Full – 33

**May Round-Up Registrations for Pre-K and K:**

- K-58
- Pre-K-23

2017-2018  
STUDENT ENROLLMENT  
HAMILTON TOWNSHIP SCHOOL DISTRICT ENROLLMENT

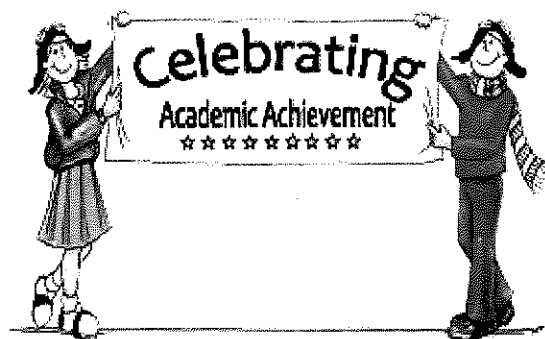
		Preschool		Kindergarten		Grade 1		Grade 2		Grade 3		Grade 4		Grade 5		Grade 6		Grade 7		Grade 8		Self-Contained		Totals						
# of Rooms		*ACS	# of Rooms	*ACS	# of Rooms		*ACS	# of Rooms		*ACS	# of Rooms		*ACS	# of Rooms		*ACS	# of Rooms		*ACS	# of Rooms		*ACS	# of Rooms		*ACS					
Preschool	166	9	18.4	179	9	19.9	182	9	20.2	183	9	20.3	185	9	20.6	187	9	20.8	183	9	20.3	181	9	20.1	181	9	20.1	181	9	20.1
Kindergarten	246	13	18.9	247	13	19.0	246	13	18.9	249	13	19.2	255	13	19.6	249	13	19.2	250	13	19.2	252	13	19.4	251	13	19.3	251	13	19.3
Grade 1	265	13	20.4	263	13	20.2	261	13	20.1	259	13	19.9	261	13	20.1	260	13	20	259	13	19.9	257	13	19.8	260	13	20	260	13	19.8
Grade 2	252	12	21	254	12	21.2	255	12	21.3	256	12	21.3	257	12	21.4	257	12	21.4	254	12	21.2	256	12	21.3	252	12	21	252	12	21.3
Grade 3	308	14	22	304	14	21.7	308	14	22.0	309	14	22.1	309	14	22.1	308	14	22	308	14	22	307	14	21.9	305	14	21.8	305	14	21.8
Grade 4	279	12	23.3	280	12	23.3	279	12	23.3	281	12	23.4	282	12	23.5	279	12	23.3	277	12	23.1	280	12	23.3	282	12	23.5	282	12	23.5
Grade 5	318	14	22.7	314	14	22.4	315	14	22.5	311	14	22.2	314	14	22.4	311	14	22.2	311	14	22.2	310	14	22.1	310	14	22.1	310	14	22.1
Grade 6	300	13	23.1	300	13	23.1	301	13	23.2	301	13	23.2	299	13	23	300	13	23.1	302	13	23.2	301	13	23.2	302	13	23.2	302	13	23.2
Grade 7	339	14	24.2	330	14	23.6	331	14	23.6	330	14	23.6	332	14	23.7	336	14	24	336	14	24	338	14	24.1	341	14	24.4	341	14	24.4
Grade 8	349	14	24.9	349	14	24.9	349	14	24.9	355	14	25.4	357	14	25.5	358	14	25.6	359	14	25.6	357	14	25.5	355	14	25.4	355	14	25.4
**Self-Contained	170	22	7.7	173	22	7.9	172	22	7.8	169	22	7.7	176	22	8	181	22	8.2	184	22	8.4	187	22	8.5	193	22	8.8	193	22	8.8
Totals	2992			2993			2999			3003			3027			3026			3023			3026			3032			3032		

\*ACS - Average Class Size  
\*\* Self Contained Figures include Pre-K

X1-D

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# Hamilton Township School District



## Academic Achievement Lists

### Grades 2, 4 and 5

3rd Trimester  
2017-2018

## Grade 2 Academic Recognition

Jared	Anguiano
Presley	Barbey
Jaycee	Benson
Arthur	Berges
Keilani	Cameron
Aidyn	Camp
Perry	Copp
Aiden	Costantini
Bryce	Elwood
Sylvia	Faisst
Jacob	Freeman
Leul	Geremew
Madison	Grate
Ava	Green
Noah	Griffitt
Zachary	Gromadzyn
Emmanuel	Guntayon
Kayleigh	Hall
Joshua	Hannah
Gregory	Huba
Kaylia	Johnson
Ella	Keenan
Anson	Lu
Kaden	Mantooth
Delaney	Mason
Jemma	Mauceri
Hunter	McGowan
Trieste	Musso
Tyler	Nguyen
Thomas	Petherbridge
Lianni	Rivera
Julia	Ross
Luis	Salvatierra
Joseph	Sanchez
Ryleigh	Santiago
Purba	Sarker
Lorelai	Slack
Brooklyn	Taylor
Victoria	Torres
Emily	Toth
Desmond	Valentin
Violet	Wagner



### Grade 3 Academic Recognition

Lily	Adair
Ahkirah	Ali
Rosalia	Alvelo
Emily	Aspinwall
Xavier	Aucule
Sriya	Baniya
Amar	Barakat
Samiya	Barnard
Monroe	Bowman-Jones
Vivian	Broadbent
Thomas	Caffrey
Michelle	Calixto
Madison	Carland
Andrew	Casanada
Jamie	Chiao
Tylei	Chin
Frank	Ciambrone
Alexa	Constantine
Daniel	Crawford
Madison	Cressey
Slayton	D'Amico
Thomas	Dayton
Benny	Decena
Emeri	Disney
Lucas	Dodson
Lucas	Dyas
Brayden	Elwood
Cadence	Findeison
Dylan	Goller
Jackson	Goodwin
Dylan	Granzow
Timothy	Grayson
Brianna	Growalt
Julie	Guido
Aubrey	Harrell
Livia	Hsu
Mia	Irwin
Graysen	Jaeger
Dwane	James
Samayah	Jean
Samek	Jean
Aniyah	Kauffman
Chance	Kind
Livia	Lai
Allison	Love
Jason	Macomber
Nasir	Macon
Olivia	Malinsky
Olivia	Mannix
Nicholas	Marcello
Makayla	Marrero

Madison	Mason
Reese	McEvoy
Thomas	McLaughlin
Adeline	Mendoza
A'Tirah	Mitchell
Joshua	Muuu
Kaily	Nilsen
Lilliana	O'Cone
Nikola	Pepovski
Evanna	Pham
Deanna	Pham
Na'ilah	Prescott
Brooke	Rakoczy
Emilee	Richards
Westley	Rock
Rhealynn	Ronas
Ryan	Sanford
Morgan	Seelman
Rebecca	Sees
Anita	Sefedini
Matthew	Shoemaker
Anikka	Stonehouse
Jordan	Tartaglio
Ahmad	Taylor
Miyah	Thomas
Charleigh	Thompson
Madelyn	Tighe
Aubrey	Torres
Angeline	Tse
Kyle	Vanaman
Kara	VonHess
Mia	Walker
Joseph	Watkins
James	Weiss
Aleah	White
Chrystal	Williams
Madelyn	Wise
Luca	Yaccarino
Simone	Zlatareva

#### **Grade 4 Academic Recognition**

Mekayla	Advena
Cayden	Banks
Tyler	Bernisky
Rieley	Booye
Kyle	Bosket
Tessie	Bowman
Amber	Capobianco
Jaslyn	Chia
Vanessa	Chiaramonte
Alyla	Christiano
Brian	Cossabone
Heriberto	Curtidor
Heaven	Davis
Mark	DeCicco
Jordan	Edwards
Joseph	El
Annalea	Ellis
Jaslene	Estrada
Salvatore	Fenton
Connor	Flynn
Jael	Gaines
Angelo	Gatto
Andrea	German
Mia	Germana
Kyrillos	Ghaly
Austin	Hahn
Kaitlyn	Ho
Christina	Hoang
Kevin	Hoang
Kelvin	Johnson
Andrew	Kane
Omar	Kelly
Gabrielle	Koelle
Viona	Lee
Rebecca	Martin
Yahsir	McNeal
Riley	Miller
Edwin	Noel
Cody	Parker
Sydney	Parker
Brianna	Perez
Abagale	Ranger
Araeya	Rose
Sara	Rzepka
Everett	Seebeck
James	Sempsey
Cameron	Smith
Aidan	Smith
Kylee	Snyder
Daria	Steinberg
Aziah	Stukes

Tayvon  
Victoria  
Jayson  
Kailey  
Layla  
Ian  
Jonathan  
Kaia

Tomasello  
Tran  
Vieth  
Wagner  
Wallace  
Wells  
Willman  
Woodruff

### Grade 5 Academic Recognition

Ameenah	Abdullah
Jose'	Anaya
NiiOtu	Ankrah
Stephanie	Austria
Kathryn	Baltz
Corbin	Beebe
Kevin	Bird
Mcuel Jovohn	Blanco
Julien	Bouchacourt
Cara	Bradley
Quinlan	Branca
Daizhae	Brown
Samiyah	Buchanan
Nasirah	Bunch
Kyle	Calderon
Avery	Ciambrone
A'llannah	Comeaux-Strickland
Isabella	Crescenzo
Bindiya	Dave
Malajah	Davis
Aislinn	Erickson
Jared	Espina
Shane	Fernanders
Stephan	Fernanders
Grace	Filoon
Sean	Foggan
Josue	Fonseca-Juarez
Adrienna	Foo
Mariam	Gaminde
Angelo	Gonzalez-Gaud
Hallie	Goodwin
Ronald	Grant
Marissa	Haas
Vincent	Hamburg
Ryan	Hassa
Aiden	Hauta
Christopher	Henry
Jaylah	Holmes
Laj Yamir	Huggup
Geovanna	Kauffman
Shane	Kelly
Shanolea	Kent
Richard	Kind

Ashley	Kuchinsky
Alex	Lecklikner
Ava	Lewis
Emma	Love
Joseph	Marcello
Anthony	Marcello
Addison	Maulone
Caitlin	McCoy
Samantha	McDow
Kamryn	McEvoy
Jacob	Mcguire
Ana	Mendoza-Jimenez
Mehki	Miller
Dakota	Miranda
Ava	Mokienko
Isabella	Moraca
Ryan	Nilsen
Vincenzo	O'Cone
Alana	Peranio
Christopher	Pham
Dominick	Phillips
Sydney	Prince
Daylinn	Ramirez
Sophia	Ramos
Lauren	Rhodes
Casidee	Richards
Alixandra	Richards
Aleem	Robinson
Andrew	Sacdalan
Summer	Sanders
Catherine	Scholtes
Alexandria	Simons
Kaitlyn	Soreth
Mackenzie	Sutton
Chanelle	Temple
Nicholas	Thavisack
Grant	Tran
Gabrielle	Tropiano
Olivia	Tropiano
Julian	Turney
Angelica	Tyree
Ava	Ulland
Meghan	Ventura
Cielo	Villaflor

Brianna  
Kelly  
Alexander  
Sofia

Wilson  
Winterbottom  
Yung  
Zahedvidash

**Hamilton Township Public Schools**

**Board Agenda Item**

**Month: June 25, 2018**

**Submitted by: Lisa C. Dagit, Director of Curriculum & Instruction**

Recommend approval of the Pre-K to Grade 8 Curriculum and Programs for the 2018-2019 school year. This listing conforms to the guidelines established by the New Jersey State Department of Education.

**Curriculum**

Creative Curriculum Pre-K  
English Language Arts K-8  
Mathematics K-8  
Science K-8  
Social Studies K-8  
Visual and Performing Arts K-8  
Comprehensive Health and Physical Education K-8  
World Language K-8  
Technology K-8  
21<sup>st</sup> Century Life & Careers K-8  
English as a Second Language/Bilingual K-8  
Instructional Media Center K-8  
Media Literacy 6-8  
Financial Literacy 6-8  
STEM 6-8  
School Wide-Enrichment Program K-5  
Computer Science 6-7

**State Mandated Programs**

Gifted and Talented  
Basic Skills Improvement  
Substance Abuse Prevention  
Family Life Education  
Accident and Fire Prevention  
Harassment, Intimidation and Bullying  
Character Education  
Guidance Services  
Nursing/Health Services

**Other**

Strengthening Families  
Lifelines  
Second Step



# QSAC District Improvement Plan (DIP)

*Instruction 2*

District: Hamilton Township Submitted by: Frank Vogel Title: Superintendent			Submission Date:	
<b>Step 1: Indicators (DPR or SOA)</b> DPR #1: The district meets the AMO in ELA for the district's total population for SY 2013-2014 (spring 2014 NJASK)	<b>Step 2: Issue</b> Issue: Based on the data provided to us from the NJDOE, the district earned 0 points for this DPR due to scoring 64.50 % proficient instead of the identified progress target of 72% proficient.	<b>Step 2: Actions/Strategies/Intervention and Budgeted Resources</b> <b>Action #1:</b> Implement Student Data Collections/Monitoring System <b>Strategy/Intervention #1:</b> The Link-it Data Warehousing, Analytical, Benchmarking Platform will be adopted and implemented in grades K-8 in the 2018-2019 school year based on a successful pilot implemented across grades K-8 in the 2017-2018 school year. The use of this platform will provide the district a more user-friendly approach for benchmarking, warehousing and analyzing data for the purposes of providing student instruction on their just right level. By providing students instruction on their just right level, the district should yield greater student growth data. <b>Budget #1:</b> Locally funded in the 2018-2019 SY budget with a recurring cost from year to year.	<b>Step 3: Person Responsible</b> Director of Curriculum & Instruction; Shaner School Principal; Hess School Principal; Davies School Principal; certificated staff	<b>Step 4: Evidence of Completion/Impact</b> Documented professional development for all users of Linkit; expanded data integration from Genesis to Linkit; third party vendor data (F&P, HMMHMI, HMMHRI, Think Central, CogAT, PARCC, DLM) integrated into Linkit; Student Data Locker - staff inputted student data; math & ela online Linkit benchmark assessment results; drilled down (school, grade, subject, teacher, class, student, standard, programs demographics) student data based on multiple measures to evaluate growth and/or to group students for instruction based on need; growth towards meeting the district's identified AMO for ELA
<b>Action #2:</b> Celebrating and Embracing the Strength of the Diversity of Hamilton Township and understanding and accepting the mental health components that may be associated with poverty and are a variable in educating the students of Hamilton Township School District.			Evidence of District wide PD of "ACES"; staff discussions of ACES in PLC's evidenced via minutes, staff meeting & Grade Level Meeting agendas indicating discussion	

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<p><b>Strategy/Intervention #2:</b> Professional development based on staff, community and student feedback (surveys, coffee clutches, articulations, etc..) will be provided to all stakeholders on understanding how mental health influences the educational process and how to establish meaningful connections between students, staff and the community that will foster a positive educational experience. The professional development will emphasize building a foundation for manifesting a positive school culture &amp; climate.</p>	<p><b>Budget #2:</b> Locally funded in the 2018-2019 SY budget, as well as ESSA FY19 and in subsequent years based on need.</p>	<p>All Stakeholders</p>	<p>of ACES; an established working understanding of ACES in the school wide language of student behavior, climate and culture evidenced in one's daily routines; district-wide implementation of Second Step evidenced in the daily schedule and weekly lesson plans; district-wide implementation of phasing in PBIS as evidenced thru PD logs and school-level meetings; community PD workshops focusing on similar topics to that of the school staff evidenced through PD logs; staff lesson planning includes providing more background knowledge to students on any given topic on any given day; thus, providing them the tools to meet with success.</p>
<p><b>DPR #2:</b> The district meets the AMO in math for the district's total population for SY 2013-2014 (spring 2014 NJASK)</p>	<p><b>Issue:</b> Based on the data provided to us from the NJDOE, the district earned 0 points for this DPR due to scoring 71.90 % proficient instead of the identified progress target of 82.2%</p>	<p><b>Action #1:</b> Implement Student Data Collections/Monitoring System</p>	<p>Documented professional development for all users of Linkit; expanded data integration from Genesis to Linkit; third party vendor data (F&amp;P, HMHMI, HMHRI, Think Central, GENIUS, DASH, DASH)</p>
<p>Director of Curriculum &amp; Instruction; Shaner School Principal; Hess School Principal; Davies School Principal; certificated staff</p>	<p>Documented professional development for all users of Linkit; expanded data integration from Genesis to Linkit; third party vendor data (F&amp;P, HMHMI, HMHRI, Think Central, GENIUS, DASH, DASH)</p>	<p>Documented professional development for all users of Linkit; expanded data integration from Genesis to Linkit; third party vendor data (F&amp;P, HMHMI, HMHRI, Think Central, GENIUS, DASH, DASH)</p>	<p>Documented professional development for all users of Linkit; expanded data integration from Genesis to Linkit; third party vendor data (F&amp;P, HMHMI, HMHRI, Think Central, GENIUS, DASH, DASH)</p>

proficient.

<p><b>Strategy/Intervention #1:</b> The Link-it Data Warehousing, Analytical, Benchmarking Platform will be adopted and implemented in grades K-8 in the 2018-2019 school year based on a successful pilot implemented across grades K-8 in the 2017-2018 school year. The use of this platform will provide the district a more user-friendly approach for benchmarking, warehousing and analyzing data for the purposes of providing student instruction on their just right level. By providing students instruction on their just right level, the district should yield greater student growth data.</p> <p><b>Budget #1:</b> Locally funded in the 2018-2019 SY budget with a recurring cost from year to year.</p>	<p>CogAT, PARCC, DLM) integrated into Linkit; Student Data Locker - staff inputted student data; math &amp; ela online Linkit benchmark assessment results; drilled down (school, grade, subject, teacher, class, student, standard, programs demographics) student data based on multiple measures to evaluate growth and/or to group students for instruction based on need; growth towards meeting the district's identified AMO for math.</p>	
<p><b>Action #2:</b> Celebrating and Embracing the Strength of the Diversity of Hamilton Township and understanding and accepting the mental health components that may be associated with poverty that may be a variable in educating the students of Hamilton Township School District.</p> <p><b>Strategy/Intervention #2:</b> Professional development based on staff, community and student feedback (surveys, coffee clutches, articulations, etc..) will be provided to all stakeholders on understanding how mental health influences the educational process and how to establish meaningful connections between students, staff and the community that will foster a positive educational experience . The professional development will emphasize building a foundation for manifesting a positive school culture &amp; climate.</p>		<p>Evidence of District wide PD of "ACES"; staff discussions of ACES in PLC's evidenced via minutes, staff meeting &amp; Grade Level Meeting agendas indicating discussion of ACES; an established working understanding of ACES in the school wide language of student behavior, climate and culture evidenced in one's daily routines; district-wide implementation of Second Step evidenced in the daily schedule and weekly lesson plans; district-wide implementation of phasing</p> <p>All Stakeholders</p>

<p><b>DPR #3:</b> ELA State assessment data for the district' total student population shows (spring 2014 NJASK compared to spring 2013 NJASK); there were multiple options to earn points relative to what the data shows.</p>	<p><b>Issue:</b> Based on the data provided to us from the NJDOE, the district earned 0 points for this DPR due to not meeting any of the options in regards to the district's data meeting total student population proficiency % s, increases and/or decreases.</p>	<p><b>Budget #2:</b> Locally funded in the 2018-2019 SY budget, as well as ESSA FY19 and in subsequent years based on need.</p>	<p>in PBIS as evidenced thru PD logs and school-level meetings; community PD workshops focusing on similar topics to that of the school staff evidenced through PD logs; staff lesson planning includes providing more background knowledge to students on any given topic on any given day; thus, providing them the tools to meet with success.</p>
<p><b>DPR #3:</b> ELA State assessment data for the district' total student population shows (spring 2014 NJASK compared to spring 2013 NJASK); there were multiple options to earn points relative to what the data shows.</p>	<p><b>Issue:</b> Based on the data provided to us from the NJDOE, the district earned 0 points for this DPR due to not meeting any of the options in regards to the district's data meeting total student population proficiency % s, increases and/or decreases.</p>	<p><b>Action #1:</b> Implement Student Data Collections/Monitoring System</p> <p><b>Strategy/Intervention #1:</b> The Link-it Data Warehousing, Analytical, Benchmarking Platform will be adopted and implemented in grades K-8 in the 2018-2019 school year based on a successful pilot implemented across grades K-8 in the 2017-2018 school year. The use of this platform will provide the district a more user-friendly approach for benchmarking, warehousing and analyzing data for the purposes of providing student instruction on their just right level. By providing students instruction on their just right level, the district should yield greater student growth data.</p> <p><b>Budget #1:</b> Locally funded in the 2018-2019 SY budget with a recurring cost from year to year.</p>	<p>Director of Curriculum &amp; Instruction; Hess School Principal; Davies School Principal; certificated staff</p>
			<p>Documented professional development for all users of Linkit; expanded data integration from Genesis to Linkit; third party vendor data (F&amp;P, HMHMI, HMHRI, Think Central, CogAT, PARCC, DLM) integrated into Linkit; Student Data Locker - staff inputted student data; math &amp; ela online Linkit benchmark assessment results; drilled down (school, grade, subject, teacher, class, student, standard, programs demographics) student data based on multiple measures to evaluate growth and/or to group students for instruction based on need; growth in ELA towards meeting one or more of the options on the DPR and taking the option with the greatest point value.</p>

<p><b>DPR #4:</b> Math State assessment data for the district' total student population shows (spring 2014 NJASK compared to spring 2013 NJASK): there were multiple options to earn points relative</p>	<p><b>Issue:</b> the district showed a 1.1% decrease in the district's total student population scoring proficient which provided 0 points for this DPR</p>	<p><b>Action #1:</b> Implement Student Data Collections/Monitoring System</p>	<p>Director of Curriculum &amp; Instruction; Hess School Principal; Davies School Principal; certificated staff</p>	<p>Evidence of District wide PD of "ACES"; staff discussions of ACES in PLC's evidenced via minutes, staff meeting &amp; Grade Level Meeting agendas indicating discussion of ACES; an established working understanding of ACES in the school wide language of student behavior, climate and culture evidenced in one's daily routines; district-wide implementation of Second Step evidenced in the daily schedule and weekly lesson plans; district-wide implementation of phasing in PBIS as evidenced thru PD logs and school-level meetings; community PD workshops focusing on similar topics to that of the school staff evidenced through PD logs; staff lesson planning includes providing more background knowledge to students on any given topic on any given day; thus, providing them the tools to meet with success.</p>
			<p>All Stakeholders</p>	<p>Documented professional development for all users of Linkit; expanded data integration from Genesis to Linkit; third party vendor data (F&amp;P, HMHMI, HMHRI, Think Central, CogAT, PARCC, DLM)</p>
<p><b>Action #2:</b> Celebrating and Embracing the Strength of the Diversity of Hamilton Township and understanding and accepting the mental health components that may be associated with poverty that may be a variable in educating the students of Hamilton Township School District.</p>				
<p><b>Strategy/Intervention #2:</b> Professional development based on staff, community and student feedback (surveys, coffee clutches, articulations, etc..) will be provided to all stakeholders on understanding how mental health influences the educational process and how to establish meaningful connections between students, staff and the community that will foster a positive educational experience . The professional development will emphasize building a foundation for manifesting a positive school culture &amp; climate.</p>				
<p><b>Budget #2:</b> Locally funded in the 2018-2019 SY budget, as well as ESSA FY19 and in subsequent years based on need.</p>				

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to what the data shows.

<p><b>Strategy/Intervention #1:</b> The Link-it Data Warehousing, Analytical, Benchmarking Platform will be adopted and implemented in grades K-8 in the 2018-2019 school year based on a successful pilot implemented across grades K-8 in the 2017-2018 school year. The use of this platform will provide the district a more user-friendly approach for benchmarking, warehousing and analyzing data for the purposes of providing student instruction on their just right level. By providing students instruction on their just right level, the district should yield greater student growth data.</p> <p><b>Budget #1:</b> Locally funded in the 2018-2019 SY budget, as well as ESSA FY19 and in subsequent years based on need.</p>	<p>integrated into Linkit; Student Data Locker - staff inputted student data; math &amp; ela online Linkit benchmark assessment results; drilled down (school, grade, subject, teacher, class, student, standard, programs demographics) student data based on multiple measures to evaluate growth and/or to group students for instruction based on need; growth in math towards meeting one or more options on the DPR and taking the option with the greatest point value.</p>
<p><b>Action #2:</b> Celebrating and Embracing the Strength of the Diversity of Hamilton Township and understanding and accepting the mental health components that may be associated with poverty that may be a variable in educating the students of Hamilton Township School District.</p> <p><b>Strategy/Intervention #2:</b> Professional development based on staff, community and student feedback (surveys, coffee clutches, articulations, etc.) will be provided to all stakeholders on understanding how mental health influences the educational process and how to establish meaningful connections between students, staff and the community that will foster a positive educational experience. The professional development will emphasize building a foundation for manifesting a positive school culture &amp; climate.</p>	<p>Evidence of District wide PD of "ACES"; staff discussions of ACES in PLC's evidenced via minutes, staff meeting &amp; Grade Level Meeting agendas indicating discussion of ACES; an established working understanding of ACES in the school wide language of student behavior, climate and culture evidenced in one's daily routines; district-wide implementation of Second Step evidenced in the daily schedule and weekly lesson plans; district-wide implementation of phasing</p> <p>All Stakeholders</p>

		<p><b>Budget #2:</b> Locally funded in the 2018-2019 SY budget, as well as ESSA FY19 and in subsequent years based on need.</p>	<p>in PBIS as evidenced thru PD logs and school-level meetings; community PD workshops focusing on similar topics to that of the school staff evidenced through PD logs; staff lesson planning includes providing more background knowledge to students on any given topic on any given day; thus, providing them the tools to meet with success.</p>
<p><b>DPR #7:</b> The % of students who graduated from high school by way of the HSPA in the last academic year; there were multiple options to earn points.</p>	<p>N/A, as we are a Prek-8 district</p>	<p>N/A, as we are a Prek-8 district</p>	<p>N/A, as we are a Prek-8 district</p>

GRADE LEVEL, DEPARTMENT & HOUSE CHAIRS, *Instruction - 4*  
AND  
COORDINATORS (DISTRICT & CONTENT)  
SY 2018-2019

**SHANER**

Basic Skills Instruction Coordinator: Kelly Petrucci  
Mathematics Content Coordinator: Lauren Graff  
English Language Arts /Science/Social Studies Content Coordinator: Nicholas Gabriel  
Kindergarten Chairperson: Stephanie Andrus  
Grade One Chairperson: Melissa Infrerra  
Special Education Chairperson: Debbie Donio  
Student Support Coordinator Grade K: Kaitlin Bosch  
Student Support Coordinator Grade 1: Wendi Marco

**HESS**

Pre-K Chairperson: Kristen Marr  
House Chairpersons: Kevin Marr, Lisa DeCesaro and Kristen Ciabrone  
Related Arts Chairperson: Kristen Mulraney  
Health & PE Chairperson: Karl Kelchner  
Special Education Mathematics Chairperson: Kim Smith  
Special Education Literacy Chairperson: Jessica Ward  
English Language Arts Content Coordinator: Tammy Welsey  
*Mathematics Content Coordinator: TBD*  
Basic Skills Instruction Coordinator: Cory Meisenhelter  
*Science/Social Studies Content Coordinator: TBD*  
Student Support Coordinator Grade 2: Sarah Platt  
Student Support Coordinator Grade 3: Gail Elliott  
Student Support Coordinator Grade 4: Amanda Fortune  
*Student Support Coordinator Grade 5: TBD*

**DAVIES**

Social Studies Content Coordinator: Ericka Pitman  
Science Content Coordinator: Christy Morrison  
*Related Arts Chairperson: TBD*  
Health & PE Chairperson: Kimberly Mathis  
Special Education Mathematics Chairperson: Deanna Allen  
Special Education Literacy Chairperson: Amy Carter  
Mathematics Content Coordinator: Michele Petrucci  
English Language Arts Content Coordinator: Rachel Robinson  
Basic Skills Instruction Coordinator: Rachel Fifer  
Student Support Coordinator Grade 6: Jeffery Gildiner  
*Student Support Coordinator Grade 7: TBD*  
Student Support Coordinator Grade 8: Kathleen Curtis

**DISTRICT**

Homebound Coordinator: Lynn Evangelist  
English Language Learners Coordinator: Megan Ferguson  
Read 180/System 44 Coordinator: Amy Carter  
*Substance Awareness Coordinator: TBD*



Teacher Name	School	Content Area/Program
Amy Carter	Davies/District	Special Education Chairperson Literacy & READ 180/System 44 Coordinator
Beth Steinen	Davies	ScIP
TBD	Davies	Department Chairperson: Related Arts
Brian Beck	Davies	Health & PE
Christy Morrison	Davies	Science Coordinator
Deanna Allen	Davies	Special Education Chairperson Math
Ericka Pitman	Davies	Social Studies Coordinator
Gina Pernice	Davies	Instructional Technology Integration & World Languages
Greg Bradley	Davies	Health & PE
Jeff Gildiner	Davies	DEAC
Jennifer Conner	Davies	Mathematics
Kimberly Mathis	Davies	Department Chairperson: Health & PE
Scott Meile	Davies	Instructional Technology Integration
Matt Robinson	Davies	Health & PE
Megan Ferguson	District	English Language Learner Program Coordinator
Megan Hooper-Jackson	Davies	ScIP
Michele Petrucci	Davies	Mathematics Coordinator, DEAC & ScIP
Mike DiOrio	Davies	Guidance
Rachel Fifer	Davies	Basic Skills Improvement Program Coordinator
Rachel Robinson	Davies	Literacy Coordinator
Nancy Aresenault	Davies	Literacy
Andrew Disque	Davies	Behavior Program
Adetokunbo Ajayi	Davies	Behavior Program
Virginia Dzialo	Davies	English Language Learner Program
Wendi Brown	Davies	Literacy
Wendy McKensie	Davies	Guidance
Jaqueline Radice	Davies	Math
Elizabeth DeVerter	Davies	Math
Christine Lucca	Davies	Math
Michelle Magliaro	Davies	Math
Ray Sykes	Davies	Math
Stephanie Gibbons	Davies	Math
Todd Morey	Davies	Math
Sheldis Hewish	Davies	Math
TBD	Davies	Computer Science
Cory Meisenhelter	Hess	Basic Skills Improvement Program Coordinator
Amy Gold	Hess	DEAC & ScIP
Carrie Connelly	Hess	DEAC & ScIP
Karl Kelchner	Hess	Department Chairperson: Health/PE
Kristen Mulraney	Hess	Department Chairperson: Related Arts
Ann Andrews	Hess	English Language Learner Program
Kris Patron	Hess	English Language Learner Program
Tammy Mulino	Hess	English Language Learner Program
Christina Petti	Hess	Gifted Education Program
Dan Bryz-Gornia	Hess	Guidance
Laura Hackney	Hess	Guidance
Lynn Evangelist	Hess/Davies	Guidance

Kevin Marr	Hess	House Chairperson
Lisa DeCesero	Hess	House Chairperson
Kristen Ciambro	Hess	House Chairperson & Science & Math
Michael Draper	Hess	Instructional Technology Integration & ScIP
Tammy Welsey	Hess	Literacy Coordinator
Ava Holeshak	Hess	Math
Theresa Christman	Hess	Math
Melissa Olkowski	Hess	Math
TBD	Hess	Mathematics Coordinator
Kristen Marr	Hess	Pre-Kindergarten Chairperson
Christian Chin	Hess	Science
Dominick Carpani	Hess	Science
Johanna Scannell	Hess	Science
Jennifer McCrary	Hess	Science
Heather Berardi	Hess	Science & Math
Jennifer Schairer	Hess	Science & Math
Katie Dooner	Hess	ScIP
TBD	Hess	Social Studies/Science Coordinator
Jessica Ward	Hess	Special Education Chairperson Literacy
Kim Smith	Hess	Special Education Chairperson Math
Gabby Priestly	Hess	World Languages
Kelly Petrucci	Shaner	Basic Skills Improvement Program Coordinator
Dorothy Gildiner	Shaner	DEAC & ScIP
Laurie Derringer	Shaner	DEAC & ScIP
Josephine Torres	Shaner	English Lanaguage Learner Program
Achay Nguyen	Shaner	English Language Learner Program
Melissa Infrerra	Shaner	Grade One Chairperson
Dorothy Schoenstein	Shaner	Guidance
John Billick	Shaner	Health & Physical Education
Stephanie Andrus	Shaner	Kindergarten Chairprerson
Nicholas Gabriel	Shaner	Literacy Coordinator & Social Studies/Science Coordinator
Meg Castellano	Shaner	Math
Jenna Kyle	Shaner	Math
Pamela Pierson	Shaner	Math
Lauren Graff	Shaner	Mathematics Coordinator
Katie McEvoy	Shaner	ScIP
Debra Carmody	Shaner	ScIP
Debbie Donio	Shaner	Special Education Program Chairperson

*Instruction -6*

**Hamilton Township School District  
Professional Development  
2018 Summer**

**NCI Re-certification Training**

**7/2 and 7/3; 1:15-4:15**

*Certificated staff members paid \$24.51/hr. for 6 hours*

Heather Andros  
Deanna Allen  
Jessica Crawford  
Gina DeBerardinis  
Laurie Derringer  
Jess Gillespie  
Anna Miller  
Lea Pickering  
Karen Sauerbrey  
Kim Smith

**Life Space Crisis Intervention Training**

**7/9, 7/10, 7/12, 7/13; 9:00 a.m.- 3:00 p.m.**

*All staff members paid for 5 hours (1 hr. unpaid lunch) @ \$24.51/hr*

TBD: New Social Worker  
TBD: New Social Worker  
TBD: New Counselor  
TBD: New Psychologist  
TBD: New LDT-C  
Ajayi, Toks  
Aleszczyk, Laura  
Allen, Mike  
Bucknam, Ann  
Burton, Revae  
Cariss, Kate  
Crowder, Kelly  
Diorio, Mike  
Disque, Andrew  
Hackney, Laura  
Hooper-Jackson, Megan  
Lilley, Larissa  
McKensie, Wendy  
Riccelli, Toni  
Schoenstein, Dotsi  
Sissman, Brynn  
Tobin, Jessica  
Yutzy, Carla

**ABA (RBT) Training**

**July 16-August 10; 1:30-3:30 (40 hours total each)**

*124*

Certificated staff members paid \$24.51/hr. not to exceed 40 hours

Andros, Heather  
Gillespie, Jessica  
Marco, Wendy  
Miller, Anna  
Nilan, Michelle  
Osendowski, Jeanine

**Resiliency Team Training**

**July 17, 18, 19 (Cape May County); 8:30-3:30**

Certificated staff members paid for 6 hours (1 hr. unpaid lunch) @ \$24.51/hr.

Michelle Giordano  
Adetokunbo Ajayi  
Mike Diorio

**Professional Development for Davies Behavior Program**

**8/20; 9:00-3:00**

Certificated staff members paid for 5 hours (1 hr. unpaid lunch) @ \$24.51/hr.

Mike Allen  
Megan Hooper-Jackson  
Charlotte Hopkins  
Larissa Lilley  
Lea Pickering  
Jessica Tobin  
Carla Yutzy

**Hamilton Township School District  
Professional Development  
2018 Summer**

**NCI Re-certification Training  
7/2 and 7/3; 1:15-4:15**

*Paraprofessionals paid \$15/hr. for 6 hours*

Josie Bellina  
Rica Bilko  
Carolyn Creech  
Islay Flynn  
Marla Kanevsky  
Donna Maulone  
Michelle Mick  
Cassie Milone  
Jeanne Petrillo  
Ashley Pfaff  
Renee Richards  
Jen Quartararo  
Terri Quidachay  
Vivian Ragan  
Michelle Slack  
Lois Townsend  
Jackie Tummon  
Lorraine Von Hess

**ABA (RBT) Training  
July 16-August 10; 1:30-3:30 (40 hours total each)**

*Paraprofessionals paid \$15/hr not to exceed 40 hours*

Cantz, Debbie  
Carmen, Katelyn  
Flynn, Islay  
Fuller, Faye  
Kanevsky, Marla  
Kurtz, Debbie  
Milone, Cassie  
Nicoletti, Janell  
Perez, Yasica  
Quartararo, Jen  
Ragan, Vivian  
Richards, Renee  
Savannah, Kaylie  
Spragan, Cheri

Paraprofessionals paid for 5 hours (1 hr. unpaid lunch) @ \$15/hr.

Lashel Blunt

Faye Fuller

Marla Kanevsky

Cheri Spragan

\*Administration will also be attending

**Hamilton Township School District  
Professional Development Presenters  
2018 Summer**

**ABA (RBT) Training: July 16th - August 10th from 1:30-3:30**

**Presenters: Adetokunbo Ajayi and Laura Aleszczyk**

*Presenters paid for 44 hrs. collectively for presenting and 22 hrs. collectively for preparing @ \$31.15/hr.*

**Professional Development for Davies Behavior Program: August 20th from 9:00-3:00**

**Presenters: Andrew Disque and Adetokunbo Ajayi**

*Presenters paid for 5 hrs. each for presenting and 2.5 hrs. each for preparing @ \$31.15/hr.*

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BOARD REPORT OF RECEIPTS AND EXPENDITURES

DISTRICT OF HAMILTON TOWNSHIP

ALL FUNDS

FOR THE MONTH ENDING: MAY 31, 2018  
CASH REPORT

FUNDS	(1) BEGINNING CASH BALANCE	(2) CASH RECEIPTS THIS MONTH	(3) CASH DISBURSEMENTS THIS MONTH	(4) ENDING CASH BALANCES (1)+(2)-(3)
GOVERNMENTAL FUNDS				
1 GENERAL FUND-FUND 10	4,601,910.22	6,009,034.76	3,833,750.07	6,777,194.91
2 SPECIAL REVENUE FUND-FUND 20	-	328,855.88	328,855.88	-
3 CAPITAL PROJECTS FUND-FUND 30	201,731.23	-	10,000.00	191,731.23
4 DEBT SERVICE FUND-FUND 40	0.58	-	-	0.58
5 TOTAL GOVERNMENTAL FUNDS (LINES 1 THRU 4)	4,803,642.03	6,337,890.64	4,172,605.95	6,968,926.72
6 ENTERPRISE FUND	555,805.18	199,938.93	172,201.29	583,542.82
7 SCHOLARSHIP FUND	22,000.00	-	-	22,000.00
TRUST AND AGENCY FUNDS				
8 PAYROLL	-	1,449,235.73	1,449,235.73	-
9 PAYROLL AGENCY	3,100.61	1,253,537.55	1,252,939.12	3,699.04
10 UNEMPLOYMENT FUND	312,173.24	7,210.53	2,846.36	316,537.41
11 TOTAL TRUST & AGENCY FUNDS (LINES 8 THRU 10)	315,273.85	2,709,983.81	2,705,021.21	320,236.45
12 TOTAL ALL FUNDS (LINES 5, 6, 7 AND 11)	5,696,721.06	9,247,813.38	7,049,828.45	7,894,705.99

PREPARED AND SUBMITTED BY:

Cheyl Porreca  
SIGNATURE

6/15/18  
DATE



# BOARD REPORT OF RECEIPTS AND EXPENDITURES

DISTRICT OF HAMILTON TOWNSHIP

SPECIAL REVENUE FUND

FOR THE MONTH ENDING: MAY 31, 2018  
CASH REPORT

SPECIAL REVENUE - FUND 20	(1) BEGINNING CASH BALANCE	(2) CASH RECEIPTS THIS MONTH	(3) CASH DISBURSEMENTS THIS MONTH	(4) ENDING CASH BALANCES (1)+(2)-(3)
1 FROM GENERAL FUND	248,776.97	1,949.98	-	250,726.95
2 NONPUBLIC TEXTBOOKS	3,258.45	-	-	3,258.45
3 NONPUBLIC AUXILIARY SERVICES	1.00	7,233.00	7,233.00	1.00
4 NONPUBLIC HANDICAPPED SERVICES	1.00	4,916.00	4,916.00	1.00
5 NONPUBLIC NURSING SERVICES	(3,904.25)	-	-	(3,904.25)
6 NONPUBLIC TECHNOLOGY	572.00	-	-	572.00
7 NONPUBLIC SECURITY	11,057.06	-	-	11,057.06
8 OTHER - STATE	(253.35)	52,762.90	45,556.74	6,952.81
9 P.C. 100-297 CHAPTER 1	(42,961.09)	42,961.00	28,756.40	(28,756.49)
10 P.C. 100-297 CHAPTER 2	(11,543.47)	11,543.00	3,048.38	(3,048.85)
11 IDEA, PART B (HANDICAPPED)	(90,953.18)	82,144.00	77,444.75	(86,253.93)
12 TITLE III	(637.59)	637.00	637.34	(637.93)
13 TITLE IV	(201.01)	201.00	2,077.48	(2,077.49)
14 P.C. 91-230 (ADULT EDUCATION)	-	-	-	-
15 OTHER - FEDERAL	(117,092.75)	120,723.00	159,185.79	(155,555.54)
16 LOCAL GRANTS	3,880.21	3,785.00	-	7,665.21
17 TOTAL SPECIAL REVENUES (LINES 1 THRU 16) (MUST AGREE WITH LINE 2, PAGE 1)	0.00	328,855.88	328,855.88	0.00

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

## Hamilton Township Schools Bank Reconciliation Summary

MAY 2018

Ocean City Home Bank - General Fund - New Account	6,594,598.27
Ocean City Home Bank - Capital Reserve	171,943.07
Ocean City Home Bank - Capital Projects	143,668.48
NJ ARM	58,216.90
Petty Cash	500.00
 Total Governmental Funds	 <u>6,968,926.72</u>
 Food Service Account	 46,103.45
Opening/Petty Cash	300.00
Kids Corner Account	311,961.27
Community Education Account	29,233.31
Camp Blue Star Account	195,944.79
 Total Enterprise Funds	 <u>583,542.82</u>
 Certificate of Deposit	 22,000.00
 Total Scholarship Funds	 <u>22,000.00</u>
 Payroll Account	 0.00
Payroll Agency Account	3,699.04
Unemployment Account	316,537.41
 Total Trust & Agency Funds	 <u>320,236.45</u>
 Total All Funds	 <u>7,894,705.99</u>

Prepared And Submitted By:

Cheyl Pereira  
Signature

6/15/18  
Date

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #981240377  
New General Account

MAY 2018

Balance Per Bank Statement	6,678,503.25
Deposits in Transit-	-
Total O/S Checks	(83,904.98)
Adjustments-Due From NJARM	-
Adjustments:	-
Reconciled Bank Balance	<u>6,594,598.27</u>
Book Balance, Beginning of Month	4,428,944.16
Deposits	6,329,528.65
Disbursements	(4,164,643.36)
Interest	768.82
Adjustments	-
Book Balance, End of Month	<u>6,594,598.27</u>

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

## Hamilton Township Schools Bank Reconciliation Certificate of Deposit

MAY 2018

Balance Per Bank Statement	22,000.00
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>22,000.00</u>
Book Balance, Beginning of Month	22,000.00
Deposits	-
Disbursements	-
Interest	-
Adjustments	-
Book Balance, End of Month	<u>22,000.00</u>

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406722  
Capital Reserve Account

MAY 2018

Balance Per Bank Statement	171,943.07
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>171,943.07</u>

Book Balance, Beginning of Month	171,921.17
Deposits	-
Disbursements	-
Interest	21.90
Adjustments	-
Book Balance, End of Month	<u>171,943.07</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980973788  
Capital Projects Account

MAY 2018

Balance Per Bank Statement	143,668.48
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>143,668.48</u>

Book Balance, Beginning of Month	143,668.48
Deposits	-
Disbursements	(18.30)
Interest	18.30
Adjustments	-
Book Balance, End of Month	<u>143,668.48</u>

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
NJ ARM  
Account #213-00

MAY 2018

Balance Per Bank Statement	58,216.90
Deposits in Transit	-
Total O/S Checks	-
Adjustments: Due to General-Interest	-
Reconciled Bank Balance	<u>58,216.90</u>
Book Balance, Beginning of Month	58,608.22
Deposits	-
Disbursements	(471.77)
Interest	80.45
Adjustments	-
Book Balance, End of Month	<u>58,216.90</u>

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406698  
Food Service Account

MAY 2018

Balance Per Bank Statement	46,089.82
Deposits in Transit	869.85
Total O/S Checks	(856.22)
Adjustments	-
Reconciled Bank Balance	<u>46,103.45</u>
Book Balance, Beginning of Month	43,599.63
Deposits	139,113.30
Disbursements	(136,616.41)
Interest	6.93
Adjustments-void py check	-
Book Balance, End of Month	<u>46,103.45</u>



## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406714  
Kids Corner Account

MAY 2018

Balance Per Bank Statement	311,961.27
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>311,961.27</u>
Book Balance, Beginning of Month	302,985.72
Deposits	33,666.04
Disbursements	(24,729.92)
Interest	39.43
Adjustments	-
Book Balance, End of Month	<u>311,961.27</u>

## BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406748  
Community Education Account

MAY 2018

Balance Per Bank Statement	29,233.31
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>29,233.31</u>

Book Balance, Beginning of Month	29,966.67
Deposits	10,072.44
Disbursements	(10,809.99)
Interest	4.19
Adjustments	-
Book Balance, End of Month	<u>29,233.31</u>

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980410773  
Camp Blue Star Account

MAY 2018

Balance Per Bank Statement	195,989.76
Deposits in Transit	-
Total O/S Checks	(44.97)
Adjustments	-
Reconciled Bank Balance	<u>195,944.79</u>

Book Balance, Beginning of Month	178,953.16
Deposits	17,012.50
Disbursements	(44.97)
Interest	24.10
Adjustments	-
Book Balance, End of Month	<u>195,944.79</u>

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406631  
Net Payroll Account

MAY 2018

Balance Per Bank Statement	13,613.77
Deposits in Transit	-
Total O/S Checks	(13,613.67)
Adjustments-Bank Error	(0.10)
Reconciled Bank Balance	<u>0.00</u>

Book Balance, Beginning of Month	-
Deposits	1,449,227.19
Disbursements	(1,449,235.73)
Interest	8.54
Adjustments: Void/Replace Checks	-
Book Balance, End of Month	<u>0.00</u>

# BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406656  
Payroll Agency Account

MAY 2018

Balance Per Bank Statement	50,413.48
Deposits in Transit	-
Total O/S Checks	(46,714.44)
Adjustments	-
Reconciled Bank Balance	<u>3,699.04</u>

Book Balance, Beginning of Month	3,100.61
Deposits	1,253,516.71
Disbursements	(1,252,939.12)
Interest	20.84
Adjustments-	-
Book Balance, End of Month	<u>3,699.04</u>

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# BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools  
Bank Reconciliation  
Ocean City Home Bank  
Account #980406706  
Unemployment Account

MAY 2018

Balance Per Bank Statement	316,537.41
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>316,537.41</u>

Book Balance, Beginning of Month	312,173.24
Deposits	7,170.72
Disbursements	(2,846.36)
Interest	39.81
Adjustments	-
Book Balance, End of Month	<u>316,537.41</u>

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

*Issue 2*

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06/15/18 10:48

Starting date 7/1/2017 Ending date 5/31/2018 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$6,154,988.39
102 - 106	Cash Equivalents		\$500.00
111	Investments		\$0.00
116	Capital Reserve Account		\$171,706.52
117	Maintenance Reserve Account		\$450,000.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$2,385,933.46	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$2,385,933.46

Loans Receivable:

131	Interfund	\$250,726.95	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$250,726.95

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$42,053,362.00	
302	Less revenues	(\$42,245,803.38)	(\$192,441.38)

**Total assets and resources**

**\$9,221,413.94**

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

Page 2 of 28  
06/15/18 10:48

Starting date 7/1/2017 Ending date 5/31/2018 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$3,762,874.00
761	Capital reserve account - July	\$171,706.52	
604	Add: Increase in capital reserve	\$375.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$172,081.52
764	Maintenance reserve account - July	\$450,000.00	
606	Add: Increase in maintenance reserve	\$750.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$450,750.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$43,927,025.27	
602	Less: Expenditures	(\$38,167,007.64)	
	Less: Encumbrances	(\$3,762,874.00)	(\$41,929,881.64)
	<b>Total appropriated</b>		<b>\$6,382,849.15</b>

Unappropriated:

770	Fund balance, July 1		\$4,622,062.79
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,783,498.00)
	<b>Total fund balance</b>		<b>\$9,221,413.94</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$9,221,413.94</u></b>

1/5



Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

Page 3 of 28  
06/15/18 10:48

Starting date 7/1/2017 Ending date 5/31/2018 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$43,927,025.27	\$41,929,881.64	\$1,997,143.63
Revenues	(\$42,053,362.00)	(\$42,245,803.38)	\$192,441.38
Subtotal	<u>\$1,873,663.27</u>	<u>(\$315,921.74)</u>	<u>\$2,189,585.01</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$375.00	\$0.00	\$375.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,874,038.27</u>	<u>(\$315,921.74)</u>	<u>\$2,189,960.01</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$750.00	\$0.00	\$750.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,874,788.27</u>	<u>(\$315,921.74)</u>	<u>\$2,190,710.01</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,874,788.27</u>	<u>(\$315,921.74)</u>	<u>\$2,190,710.01</u>
Less: Adjustment for prior year	(\$91,290.27)	(\$91,290.27)	\$0.00
Budgeted fund balance	<u>\$1,783,498.00</u>	<u>(\$407,212.01)</u>	<u>\$2,189,960.01</u>

Prepared and submitted by : \_\_\_\_\_  
Board Secretary Date

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	18,761,327	0	18,761,327	19,014,455		(253,128)
00520	SUBTOTAL – Revenues from State Sources	22,999,012	229,764	23,228,776	23,185,021	Under	43,755
00570	SUBTOTAL – Revenues from Federal Sources	63,259	0	63,259	46,327	Under	16,932
Total		41,823,598	229,764	42,053,362	42,245,803		(192,441)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	12,224,991	81,116	12,306,107	10,898,996	1,109,408	297,703
10300	Total Special Education - Instruction	5,059,321	78,041	5,137,362	4,558,081	488,680	90,601
11160	Total Basic Skills/Remedial – Instruct.	1,037,805	63,000	1,100,805	959,227	135,963	5,615
12160	Total Bilingual Education – Instruction	446,258	(30,000)	416,258	365,726	30,054	20,478
17100	Total School-Sponsored Co/Extra Curricul	68,375	0	68,375	10,736	24	57,615
17600	Total School-Sponsored Athletics – Instr	65,064	0	65,064	53,400	540	11,124
22620	Total Other Supplemental/At-Risk Program	7,700	0	7,700	0	0	7,700
29180	Total Undistributed Expenditures - Instr	1,008,237	43,288	1,051,525	739,752	298,756	13,017
29680	Total Undistributed Expenditures – Atten	157,522	1,600	159,122	140,419	18,076	627
30620	Total Undistributed Expenditures – Healt	386,957	(11,000)	375,957	330,535	40,353	5,069
40580	Total Undistributed Expend – Speech, OT,	638,193	(9,000)	629,193	564,414	55,520	9,260
41080	Total Undist. Expend. – Other Supp. Serv	442,547	110,600	553,147	382,588	137,315	33,244
41660	Total Undist. Expend. – Guidance	450,258	(0)	450,258	405,370	42,453	2,435
42200	Total Undist. Expend. – Child Study Team	1,064,122	85,064	1,149,186	998,544	92,086	58,556
43200	Total Undist. Expend. – Improvement of I	391,993	47,212	439,205	355,246	25,214	58,745
43620	Total Undist. Expend. – Edu. Media Serv.	453,852	46,752	500,604	454,511	41,742	4,351
44180	Total Undist. Expend. – Instructional St	79,624	0	79,624	24,987	556	54,081
45300	Support Serv. - General Admin	823,245	41,486	864,731	721,737	85,244	57,750
46160	Support Serv. - School Admin	1,559,687	57,022	1,616,709	1,451,153	143,663	21,893
47200	Total Undist. Expend. – Central Services	363,769	21,537	385,306	351,847	28,851	4,608
47620	Total Undist. Expend. – Admin. Info. Tec	311,659	(20,608)	291,051	258,268	22,895	9,888
51120	Total Undist. Expend. – Oper. & Maint. O	3,680,950	138,240	3,819,190	3,298,512	392,423	128,255
52480	Total Undist. Expend. – Student Transpor	3,079,821	28,500	3,108,321	2,563,304	465,229	79,788
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	9,464,224	(443,081)	9,021,143	7,966,154	92,478	962,510
75880	TOTAL EQUIPMENT	0	90,760	90,760	84,240	4,289	2,231
76260	Total Facilities Acquisition and Constr	110,602	0	110,602	99,540	11,062	0
84000	Transfer of Funds to Charter Schools	129,195	524	129,719	129,719	0	0
Total		43,505,971	421,054	43,927,025	38,167,008	3,762,874	1,997,144

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$52,758.90	
142	Intergovernmental - Federal	\$8,809.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$61,567.90

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$4,085,654.41	
302	Less revenues	(\$2,824,596.16)	\$1,261,058.25

**Total assets and resources**

\$1,322,626.15

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$250,726.95
	<b>Total liabilities</b>		<b>\$250,726.95</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$164,957.82
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$4,103,051.59	
602	Less: Expenditures	(\$3,031,152.39)	
	Less: Encumbrances	(\$164,957.82)	(\$3,196,110.21)
	Total appropriated		\$1,071,899.20

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$1,071,899.20
	<b>Total liabilities and fund equity</b>		<b>\$1,322,626.15</b>

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$4,103,051.59	\$3,196,110.21	\$906,941.38
Revenues	(\$4,085,654.41)	(\$2,824,596.16)	(\$1,261,058.25)
Subtotal	<u>\$17,397.18</u>	<u>\$371,514.05</u>	<u>(\$354,116.87)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$17,397.18</u>	<u>\$371,514.05</u>	<u>(\$354,116.87)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$17,397.18</u>	<u>\$371,514.05</u>	<u>(\$354,116.87)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$17,397.18</u>	<u>\$371,514.05</u>	<u>(\$354,116.87)</u>
Less: Adjustment for prior year	(\$17,397.18)	(\$17,397.18)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$354,116.87</u>	<u>(\$354,116.87)</u>

Prepared and submitted by : \_\_\_\_\_  
Board Secretary Date

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	0	7,885	7,885	7,885		0
00770	Total Revenues from State Sources	389,083	263,804	652,887	634,289	Under	18,598
00830	Total Revenues from Federal Sources	2,671,731	741,076	3,412,807	2,170,347	Under	1,242,460
88140	Other	0	12,075	12,075	12,075		0
Total		3,060,814	1,024,840	4,085,654	2,824,596		1,261,058
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		1,522,913	412,230	1,935,143	1,254,046	50,335	630,761
84100	Local Projects	0	7,885	7,885	220	1,853	5,812
85120	Total Instruction	209,489	29,758	239,247	201,389	12,853	25,005
86380	Total Support Services	54,560	207,460	262,020	240,166	0	21,854
88000	Nonpublic Textbooks	7,900	920	8,820	5,562	1,617	1,641
88020	Nonpublic Auxillary Services	61,677	9,837	71,514	64,281	6,555	678
88040	Nonpublic Handicapped Services	38,637	11,075	49,712	42,249	3,648	3,815
88060	Nonpublic Nursing Services	12,577	3,040	15,617	15,617	0	0
88080	Nonpublic Technology Initiative	4,243	1,714	5,957	5,385	0	572
88140	Other	0	18,817	18,817	7,760	10,895	162
88740	Total Federal Projects	1,148,818	339,502	1,488,320	1,194,478	77,202	216,641
Total		3,060,814	1,042,238	4,103,052	3,031,152	164,958	906,941

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HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

**Assets:**

101	Cash in bank		\$191,731.23
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

\$191,731.23

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$390,945.23	
602	Less: Expenditures (\$198,807.00)		
	Less: Encumbrances \$0.00	(\$198,807.00)	\$192,138.23
	<b>Total appropriated</b>		<b>\$192,138.23</b>

Unappropriated:

770	Fund balance, July 1		\$390,538.23
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$390,945.23)
	<b>Total fund balance</b>		<b>\$191,731.23</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$191,731.23</u></b>

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$390,945.23	\$198,807.00	\$192,138.23
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$390,945.23</u>	<u>\$198,807.00</u>	<u>\$192,138.23</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$390,945.23</u>	<u>\$198,807.00</u>	<u>\$192,138.23</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$390,945.23</u>	<u>\$198,807.00</u>	<u>\$192,138.23</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$390,945.23</u>	<u>\$198,807.00</u>	<u>\$192,138.23</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$390,945.23</u>	<u>\$198,807.00</u>	<u>\$192,138.23</u>

Prepared and submitted by : \_\_\_\_\_  
Board Secretary Date

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:

(Total of Accounts W/O a Grid# Assigned)

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	390,945	390,945	198,807	0	192,138
Total	0	390,945	390,945	198,807	0	192,138

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Start date 7/1/2017

End date 5/31/2018

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Starting account 30-####-###

Ending account 30-####-###

Account code	Org budget	Transfers	Adj budget	Actual	Receipts	Receivable	Unrealized
<b>FUND 30 CAPITAL PROJECTS FUNDS</b>							
30-1210-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AD VALOREM TAXES							
30-1990-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS							
30-3255-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADDITIONAL STATE AID							
30-5100-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SALE OF BONDS							
30-5110-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOND PRINCIPAL							
30-5200-...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS FROM OPERATING BUD							
<b>FUND Total</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total of all Groups</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

**Assets:**

101	Cash in bank		\$0.58
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$3,290,682.00	
302	Less revenues	(\$3,290,682.00)	\$0.00

**Total assets and resources**

**\$0.58**

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$3,290,682.00	
602	Less: Expenditures	(\$3,290,681.88)	
	Less: Encumbrances	\$0.00	(\$3,290,681.88)
	Total appropriated		\$0.12

Unappropriated:

770	Fund balance, July 1		\$0.46
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$0.58</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$0.58</u></b>

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,290,682.00	\$3,290,681.88	\$0.12
Revenues	(\$3,290,682.00)	(\$3,290,682.00)	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.12)</u>	<u>\$0.12</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.12)</u>	<u>\$0.12</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.12)</u>	<u>\$0.12</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.12)</u>	<u>\$0.12</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$0.12)</u>	<u>\$0.12</u>

Prepared and submitted by : \_\_\_\_\_  
Board Secretary Date

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0085A	40-5XXX	188,807	0	188,807	188,807		0
00885	Total Revenues from Local Sources	2,799,261	0	2,799,261	2,799,261		0
0093A	Other	302,614	0	302,614	302,614		0
Total		3,290,682	0	3,290,682	3,290,682		0

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	3,290,682	0	3,290,682	3,290,682	0	0
Total		3,290,682	0	3,290,682	3,290,682	0	0

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HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 50 ENTERPRISE FUND

Assets and Resources

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$0.00**

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 50 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$0.00</b>

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$0.00</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$0.00</u></b>

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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06/15/18 10:48

Starting date 7/1/2017 Ending date 5/31/2018 Fund: 50 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Board Secretary

Date

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 50 ENTERPRISE FUND

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 60 ENTERPRISE PROGRAMS

Assets and Resources

Assets:

101	Cash in bank		\$583,242.82
102 - 106	Cash Equivalents		\$300.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$2,799.15	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$2,799.15

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$108,937.25

Resources:

301	Estimated revenues	\$1,580,657.19	
302	Less revenues	(\$1,532,899.09)	\$47,758.10

Total assets and resources

\$743,037.32

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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06/15/18 10:48

Starting date 7/1/2017 Ending date 5/31/2018 Fund: 60 ENTERPRISE PROGRAMS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$62,022.12
	<b>Total liabilities</b>		<b>\$62,022.12</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,580,657.19	
602	Less: Expenditures	(\$1,580,657.19)	
	Less: Encumbrances	\$0.00	(\$1,580,657.19)
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$681,015.20	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	Total fund balance		\$681,015.20
	<b>Total liabilities and fund equity</b>		<b><u>\$743,037.32</u></b>

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 60 ENTERPRISE PROGRAMS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,580,657.19	\$1,580,657.19	\$0.00
Revenues	(\$1,580,657.19)	(\$1,532,899.09)	(\$47,758.10)
Subtotal	<u>\$0.00</u>	<u>\$47,758.10</u>	<u>(\$47,758.10)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$47,758.10</u>	<u>(\$47,758.10)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$47,758.10</u>	<u>(\$47,758.10)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$47,758.10</u>	<u>(\$47,758.10)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$47,758.10</u>	<u>(\$47,758.10)</u>

Prepared and submitted by : \_\_\_\_\_  
Board Secretary Date

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 60 ENTERPRISE PROGRAMS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	1,580,657	1,580,657	1,532,899	Under	47,758
Total		0	1,580,657	1,580,657	1,532,899		47,758
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	1,580,657	1,580,657	1,580,657	0	0
Total		0	1,580,657	1,580,657	1,580,657	0	0

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Start date 7/1/2017

End date 5/31/2018

06/15/18 10:52

Starting account 60-####-###

Ending account 60-####-###

Account code	Org budget	Transfers	Adj budget	Actual	Receipts	Receivable	Unrealized
<b>FUND 60 ENTERPRISE PROGRAMS</b>							
60-1510-...	0.00	0.00	0.00	751.71	751.71	0.00	(751.71)
60-1610-...	0.00	0.00	0.00	253,417.32	253,417.32	0.00	(253,417.32)
60-1620-...	0.00	0.00	0.00	115,891.95	115,891.95	0.00	(115,891.95)
60-1630-...	0.00	0.00	0.00	28,645.95	25,846.80	2,799.15	(28,645.95)
60-1800-...	0.00	0.00	0.00	126,360.89	126,360.89	0.00	(126,360.89)
60-1990-...	0.00	1,580,657.19	1,580,657.19	277,679.73	277,679.73	0.00	1,302,977.46
60-3220-...	0.00	0.00	0.00	12,672.04	12,672.04	0.00	(12,672.04)
60-4461-...	0.00	0.00	0.00	141,420.54	141,420.54	0.00	(141,420.54)
60-4462-...	0.00	0.00	0.00	575,874.04	575,874.04	0.00	(575,874.04)
60-4463-...	0.00	0.00	0.00	184.92	184.92	0.00	(184.92)
<b>FUND Total</b>	<b>0.00</b>	<b>1,580,657.19</b>	<b>1,580,657.19</b>	<b>1,532,899.09</b>	<b>1,530,099.94</b>	<b>2,799.15</b>	<b>47,758.10</b>
<b>Total of all Groups</b>	<b>0.00</b>	<b>1,580,657.19</b>	<b>1,580,657.19</b>	<b>1,532,899.09</b>	<b>1,530,099.94</b>	<b>2,799.15</b>	<b>47,758.10</b>



Starting date 7/1/2017 Ending date 5/31/2018 Fund: 80 SCHOLARSHIP FUND

Assets and Resources

**Assets:**

101	Cash in bank		\$22,000.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

\$22,000.00

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 80 SCHOLARSHIP FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$0.00</b>

Unappropriated:

770	Fund balance, July 1		\$22,000.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$22,000.00</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$22,000.00</u></b>

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Report of the Secretary to the Board of Education  
HAMILTON TOWNSHIP BOARD OF ED

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 80 SCHOLARSHIP FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : \_\_\_\_\_  
Board Secretary Date

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Starting date 7/1/2017 Ending date 5/31/2018 Fund: 80 SCHOLARSHIP FUND

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Monthly Transfer Report  
Detail of Transfers  
For the Year 2017-18

District: HAMILTON TOWNSHIP BOARD OF EDUCATION		LEA Code: 1940								
Month/Year: As of 5/31/18										
Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			2017-18 Original Budget	Revenues Allowed (N.J.A.C. 8A:23A-13.3(d))	2017-18 Original Budget For Use in 10% Calc	Maximum Transfer Amount	YTD Net Transfers (to/from) as of 5/31/2018	% Change of YTD	2017-18 Remaining Allowable Balance From	2017-18 Remaining Allowable Balance To
			+ Data Entry	+ Data Entry	(col 1) + (col 2)	(col 3 * 1)	+ or - Data Entry	(col 5 / col 3)	(col 4 + col 5)	(col 4 - col 5)
3200	Instruction									
	Regular Programs	11-1XX-100-XXX	12,224,991		12,224,991	1,222,499	78,906	0.65%	1,301,405	
10300, 11160, 12160, 40280, 41030	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216,217	7,624,124		7,624,124	762,412	212,000	2.78%	974,412	
13100, 15180, 17100, 17800, 19620, 20620, 21620, 22620, 23620, 25100	Vocational Programs - Local School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-3XX-100-XXX 11-4XX-100-XXX	141,139		141,139	14,114	-	0.00%	14,114	
27100	Community Services Programs/Operations	11-800-330-XXX	-							
	Undistributed Expenditures									
29180	Tuition	11-000-100-XXX	1,008,237		1,008,237	100,824	(86,524)	-8.58%	14,300	
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222	2,512,711		2,512,711	251,271	65,804	2.61%	318,075	
43200, 44180	Improvement of Instruction Services and Instructional Staff	11-000-221,223	471,617		471,617	47,162	14,500	3.07%	61,662	
45300	Training Services									
46160	General Administration	11-000-230-XXX	823,245		823,245	82,325	20,500	2.49%	102,825	61,925
47200, 47920	School Administration	11-000-240-XXX	1,559,687		1,559,687	155,959	28,942	1.85%	184,911	127,027
51120	Central Services & Administrative Information Technology	11-000-25X-XXX	875,428		875,428	87,543	22,556	1.37%	59,275	76,611
52480	Operation and Maintenance of Plant Services	11-000-26X-XXX	3,680,950		3,680,950	368,095	28,500	0.61%	390,651	
71260	Student Transportation Services	11-000-270-XXX	3,079,821		3,079,821	307,982	28,500	0.93%	336,482	
72020	Personal Services - Employee Benefits	11-XXX-XXX-2XX	9,464,224		9,464,224	946,422	(467,000)	-4.93%	479,422	
72120	Food Services	11-000-310-XXX	-				-	0.00%		
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-520-934	-							
72122	Transfer from General Fund Surplus to Debt Service Fund to Repay CGL	11-000-520-936	-							
72160	Deposit to Sale/Lease-Back Reserve	10-605	-				-	0.00%		
72180	Interest Earned on Maintenance Reserve	10-606	750		750	75	-	0.00%	75	
72200	Deposit to Maintenance Reserve	10-606	-							
72220	Deposit to Current Expense Emergency Reserve	10-607	-							
72240	Interest Earned on Current Expense Emergency Reserve	10-607	-				-	0.00%		
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610	-				-	0.00%		
72246	Increase in IMPACT Aid Reserve (General)	10-611	-							
72247	Increase in IMPACT Aid Reserve (Capital)	10-612	-							
72260	TOTAL GENERAL CURRENT EXPENSE		43,266,924		43,266,924	4,326,593	(91,284)			
	Capital Outlay									
76980	Equipment	12-XXX-XXX-73X	-				90,760	0.00%	90,760	
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX	110,602		110,602	11,060	-	0.00%		
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931	-				-	0.00%		
76340	Capital Reserve-Transfer to Renayment of Debt	12-000-4XX-933	-				-	0.00%		
76360	Deposit to Capital Reserve	10-604	-							
76380	Interest Earned on Capital Reserve	10-604	375		375	38	-	0.00%	38	
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938	-					0.00%		
76400	TOTAL CAPITAL EXPENDITURES		110,977		110,977	11,098	(90,760)	0.00%		
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	-				-	0.00%		
84000	Transfer of Funds to Charter Schools	10-000-100-56X	129,195		129,195	12,920	524	0.41%	13,444	
84005	Transfer of Funds to Resident Renaissance Schools	10-000-100-571	-				-	0.00%		
84020	General Fund Contribution to School Based Budgets	10-000-520-930	-				-	0.00%		
84060	OPERATING BUDGET GRAND TOTAL		43,607,096		43,607,096	4,350,711				

*Amber Fala*  
School Business Administrator Signature

Date

**Monthly Transfer Report  
Request for Approval of Transfers  
For the Year 2017-18**

DATE RECEIVED:

DATE DUE:

District:	<b>HAMILTON TOWNSHIP BOARD OF EDUCATION</b>	LEA Code:	<b>1940</b>
Month/Year:	<b>As of 5/31/18</b>		

The above district requests approval for the following transfers:

----- To Be Completed By District ----- To be completed  
By Executive  
County  
Superintendent

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
3200	Regular Programs	11-1XX-100-XXX			
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216,217			
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX			
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX			
27100	Community Services Programs/Operations	11-800-330-XXX			
29180	Tuition	11-000-100-XXX			
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222			
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223			
45300	General Administration	11-000-230-XXX			
46180	School Administration	11-000-240-XXX			
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX			
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX			
52480	Student Transportation Services	11-000-270-XXX			
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX			
72020	Food Services	11-000-310-XXX			

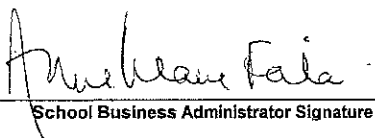
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**Monthly Transfer Report  
Request for Approval of Transfers  
For the Year 2017-18**

DATE RECEIVED:  
DATE DUE:

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
72160	Deposit to Sale/Lease-Back Reserve	10-605			
72180	Interest Earned on Maintenance Reserve	10-606			
72240	Interest Earned on Current Expense Emergency Reserve	10-607			
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610			
75880	Equipment	12-XXX-XXX-73X			
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX			
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931			
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933			
76380	Interest Earned on Capital Reserve	10-604			
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938			
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX			
84000	Transfer of Funds to Charter Schools	10-000-100-56X			
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571			
84020	General Fund Contribution to School Based Budgets	10-000-520-930			

  
School Business Administrator Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive County Superintendent Signature

\_\_\_\_\_  
Date

Monthly Transfer Report  
Detail of Transfers  
For the Year 2017-18

District: <div>HAMILTON TOWNSHIP BOARD OF EDUCATION</div>		LEA Code: <div>1940</div>		Month/Year: <div>For The Month of May 2018 (District Use Only)</div>						
Line	Budget Category	Account	2017-18 Original Budget	Revenues Allowed (N.J.A.C. 6A:23A-13.3(a))	2017-18 Original Budget For Use in 10% Calc.	Maximum Transfer Amount	2017-18 YTD Net Transfers to/(from) as of 5/1 - 5/31/18	% Change of Transfers YTD	2017-18 Remaining Allowable Balance From	2017-18 Remaining Allowable Balance To
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
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			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
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			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8

*Amel Wane Fela*

School Business Administrator Signature

Date

**Monthly Transfer Report  
Request for Approval of Transfers  
For the Year 2017-18**

**DATE RECEIVED:**  
**DATE DUE:**

District:	<b>HAMILTON TOWNSHIP BOARD OF EDUCATION</b>	LEA Code:	<b>1940</b>
Month/Year:	<b>For The Month of May 2018 (District Use Only)</b>		

The above district requests approval for the following transfers:

----- To Be Completed By District ----- To be completed  
By Executive  
County  
Superintendent

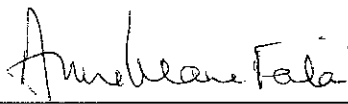
Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
3200	Regular Programs	11-1XX-100-XXX			
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216,217			
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX			
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX			
27100	Community Services Programs/Operations	11-800-330-XXX			
29180	Tuition	11-000-100-XXX			
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222			
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223			
45300	General Administration	11-000-230-XXX			
46160	School Administration	11-000-240-XXX			
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX			
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX			
52480	Student Transportation Services	11-000-270-XXX			
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX			
72020	Food Services	11-000-310-XXX			

**Monthly Transfer Report  
Request for Approval of Transfers  
For the Year 2017-18**

DATE RECEIVED:

DATE DUE:

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
72160	Deposit to Sale/Lease-Back Reserve	10-605			
72180	Interest Earned on Maintenance Reserve	10-606			
72240	Interest Earned on Current Expense Emergency Reserve	10-607			
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610			
75880	Equipment	12-XXX-XXX-73X			
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX			
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931			
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933			
76380	Interest Earned on Capital Reserve	10-604			
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938			
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX			
84000	Transfer of Funds to Charter Schools	10-000-100-56X			
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571			
84020	General Fund Contribution to School Based Budgets	10-000-520-930			

  
\_\_\_\_\_  
School Business Administrator Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive County Superintendent Signature

\_\_\_\_\_  
Date

